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SOUTH (INNER) AREA COMMITTEE

Meeting to be held in Middleton Community Centre, 2 Acre Road, Middleton, Leeds, LS10 4LF on Tuesday, 18th September, 2007 at 6.30 pm (Map attached)

MEMBERSHIP

Councillors

D Congreve	-	Beeston and Holbeck
A Gabriel	-	Beeston and Holbeck
A Ogilvie	-	Beeston and Holbeck
P Davey	-	City and Hunslet
M Iqbal	-	City and Hunslet
E Nash	-	City and Hunslet
J Blake	-	Middleton Park
D Coupar	-	Middleton Park
G Driver	-	Middleton Park

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A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded)</p>	
2			<p>EXCLUSION OF PUBLIC</p> <p>To identify items where resolutions may be moved to exclude the public</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes)</p>	
4			<p>DECLARATIONS OF INTEREST</p> <p>To declare any personal/prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence from the meeting</p>	
6			<p>MINUTES OF PREVIOUS MEETING</p> <p>To confirm as a correct record the minutes of the previous meeting held on 25th June 2007</p>	1 - 10

Item No	Ward	Item Not Open		Page No
7			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p> <p>(10 mins discussion)</p>	
8			<p>GULLY CLEANSING AND THE CONDITION OF THE HIGHWAY</p> <p>To consider a report from the Director of City Services which is presented in response to a request from this Area Committee for further information relating to the frequency of gully cleansing and the condition of the highways throughout Leeds</p> <p>(Council Function) (5 mins presentation/10 mins discussion)</p>	11 - 20
9			<p>CONSERVATION AREAS - PROPOSAL FOR AREA WELLBEING FUNDING</p> <p>To consider a report from the Director of Environment and Neighbourhoods which provides the Committee with information relating to Conservation Areas and recommends an approach towards Conservation Area Reviews</p> <p>(Executive Function) (5 mins presentation/10 mins discussion)</p>	21 - 32

Item No	Ward	Item Not Open		Page No
10			<p>AREA COMMITTEE WELLBEING BUDGET</p> <p>To receive a report from the Director of Environment and Neighbourhoods which updates Members on both the revenue and capital elements of the Committee's Wellbeing budget, provides a projected balance of the Wellbeing budget for 2007/8 and 2008/9, advises Members of the Small Grants approved since the last meeting and invites the Committee to determine the capital and revenue proposals, as detailed within the report</p> <p>(Executive Function) (5 mins presentation/10 mins discussion)</p>	33 - 70
11			<p>AREA MANAGER'S UPDATE REPORT</p> <p>To consider a report from the Director of Environment and Neighbourhoods which provides Members with details of the range of activities currently taking place within the Inner South area of Leeds</p> <p>(Executive Function) (10 mins presentation/15 mins discussion)</p>	71 - 102
12			<p>POLITICAL NOMINATIONS TO ALMO AREA PANELS</p> <p>To receive a report from the Strategic Landlord which requests the Area Committee to appoint two Ward Members, who are not part of the main ALMO Board, to the ALMO Inner South Area Panel</p> <p>(Council Function) (2.5 mins presentation/2.5 mins discussion)</p>	103 - 106

Item No	Ward	Item Not Open		Page No
13			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>Thursday, 1st November 2007 at 6.30 p.m. – The Building Blocks Centre, Maud Avenue, Leeds, LS11 7DD</p> <p>Thursday, 13th December 2007 at 6.30 p.m. – St Matthew’s Community Centre, St Matthew’s Street, Leeds, LS11 9NR</p> <p>Tuesday, 19th February 2008 at 6.30 p.m. – Civic Hall, Leeds, LS1 1UR</p> <p>Tuesday, 8th April 2008 at 6.30 p.m. – Belle Isle Family Centre, Belle Isle Road, Leeds, LS10 3PG</p> <p>MAP OF TODAY’S VENUE</p> <p>Middleton Community Centre, 2 Acre Road, Middleton, Leeds, LS10 4LF</p>	

Agenda Item 6

SOUTH (INNER) AREA COMMITTEE

MONDAY, 25TH JUNE, 2007

PRESENT: Councillor A Gabriel in the Chair

Councillors J Blake, D Congreve, D Coupar,
P Davey, G Driver, M Iqbal and A Ogilvie

1 Election of Chair

A report was submitted by the Chief Democratic Service Officer which outlined the arrangements for the annual election of Chair of the South (Inner) Area Committee. It was reported that one nomination for the position of Chair had been received on behalf of Councillor Gabriel.

RESOLVED –

- (a). That the report and information appended to the report be noted;
- (b). That following a unanimous vote by those Elected Members present at the meeting, Councillor Gabriel be elected Chair of the South (Inner) Area Committee for the 2007/2008 municipal year.

(Councillor Gabriel took the Chair)

2 Chair's Opening Remarks

The Chair welcomed all in attendance to the first South (Inner) Area Committee meeting of the new municipal year.

3 Declarations of Interest

The following declarations of interest were made at this point in the meeting:-

Councillor Ogilvie declared a personal interest in relation to agenda item 13, due to being Chair of the Management Committee of St. Matthew's Community Centre, a personal interest in relation to agenda item 12, due to being a member of the 'Beeston in Bloom' and 'Holbeck in Bloom' organisations, and a personal interest in relation to agenda item 14, due to his involvement in the Beeston Festival Committee, Holbeck Gala Committee and 'Holbeck in Bloom' organisation (Minute Nos. 11, 10 and 12 refer respectively).

Councillor Congreve declared a personal interest in relation to agenda item 12, due to being a member of the 'Beeston in Bloom' organisation and a personal interest in relation to agenda item 14, due to his involvement in Cottingley Community Summer Fair (Minute Nos. 10 and 12 refer respectively).

Councillor Gabriel declared a personal interest in relation to agenda item 12, due to being a member of the 'Beeston in Bloom' and 'Holbeck in Bloom' organisations and due to being a member of the 'Friends of Cross Flatts Park' group. Councillor Gabriel also declared a personal interest in relation to

agenda item 14, due to being a member of the 'Holbeck in Bloom' organisation (Minute Nos. 10 and 12 refer respectively).

Councillor Blake declared a personal interest in relation to agenda item 13, due to being a member of Belle Isle Foundation, and a personal interest in relation to agenda item 14, due to being a trustee of Belle Isle Family Centre and on the Board of Middleton Elderly Aid (Minute Nos. 11 and 12 refer respectively).

A further declaration of interest was made at a later point in the meeting (Minute No. 11 refers).

4 Apologies for Absence

An apology for absence was received on behalf of Councillor E Nash.

5 Minutes of the Previous Meeting

RESOLVED – That the minutes of the previous meeting held on 26th March 2007 be approved as a correct record.

6 Open Forum

In accordance with paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, the Chair allowed a period of up to ten minutes for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee.

Britain in Bloom

A representative of the Beeston in Bloom group advised the Committee that Leeds' entry into the Britain in Bloom competition was to be judged on 2nd August 2007, and enquired whether all maintenance work scheduled to be undertaken throughout the inspection route would be completed prior to this date.

In response, the Committee was advised that although contractual obligations could mean that the work undertaken needed to adhere to set timescales, further information on this matter would be sought.

The Condition of Local Highways

A local resident raised concerns relating to the general condition of highways in Leeds, with specific reference being made to the drainage of all roads in the area, following the recent bad weather which had been experienced.

Following a question and answer session, the Area Manager undertook to pursue the issue of local road drainage and drain clearance with Yorkshire Water.

(Councillor Driver joined the meeting at 6.45 p.m. during the consideration of this item)

7 Local Authority Appointments to Outside Bodies

A report was submitted by the Chief Democratic Service Officer which outlined the procedure concerned with local authority appointments to outside bodies, and which also invited Members to consider making appointments to those outside bodies detailed within the report.

Having discussed several issues concerning local authority appointments to outside bodies, the Committee was advised that at the Chair's request, Hunslet Hawks Rugby League Club had been contacted in relation to local authority representation, but noted that to date, no response had been received.

RESOLVED –

- (a). That the report and the information appended to the report be noted;
- (b). That in respect of the Outside Bodies listed in Appendix 2 of the report, approval be given to the following appointments being made for the 2007/2008 municipal year:

Belle Isle Elderly Winter Aid	G Driver
Belle Isle Tenant management Organisation (BITMO)	D Coupar
	J Blake
Holbeck Elderly Aid	A Gabriel
Middleton Elderly Aid	J Blake

8 Political Nominations to ALMO Area Panels

Members received a report from the Strategic Landlord which requested the Committee to nominate two elected members, who were not already Directors on the South South East Homes Arms Length Management Organisation (ALMO) Board, to sit on the Inner South Leeds ALMO Area Panel.

RESOLVED –

- (a). That the contents of the report be noted;
- (b). That clarification be sought on whether the Chair could nominate the Committee's representation on the Inner South Leeds ALMO Area Panel. If it was found that the Chair could not solely nominate the Committee's representation, then the issue be resubmitted to the Area Committee's next meeting for further consideration.

9 Area Delivery Plans and Area Function Schedules for 2007/08

The Director of Environment and Neighbourhoods submitted a report which updated Members on the Committee's Area Delivery Plan and the revised Area Function Schedules for 2007/08, both of which had recently been endorsed by Executive Board.

A copy of the relevant Executive Board report together with the updated Area Function Schedules were appended to the report for Members' information.

Members raised several concerns regarding the level of resources which had been allocated to the Area Committee for the running of the delegated community centres within Inner South Leeds, when compared to the financial

support which had been earmarked for other areas across the city. Members made enquiries into the criteria used to calculate such levels of support, highlighted the need for more equitable funding arrangements to be established, and emphasised the significant impact which could be felt if the centres' current levels of income ever decreased.

In response, it was proposed that further information on the resources allocated to the Area Committee for the running of the delegated centres in Inner South Leeds could be sought and submitted to Members for consideration.

Following an enquiry into the procedures in place for acquiring new recycling banks, the Area Manager undertook to provide the Committee with further information on such procedures.

RESOLVED –

- (a). That the report, and information appended to the report, including the report to Executive Board dated 16th May 2007, be noted;
- (b). That Members' concerns which relate to the proposed funding arrangements for the management of those community centres delegated to Area Committees be noted, and that further information on the criteria used to allocate such funding be sought and submitted to the Committee;
- (c). That further information be sought and submitted to Members on the procedures established for acquiring new recycling banks in the area.

10 Parks and Countryside Area Committee Update Presentation

A report was submitted by the Chief Recreation Officer which updated Members on the work of the Parks and Countryside Service in the area.

Kevin Barker, Principal Parks Manager for South Leeds, and Vicky Nunns, Business Development Manager, both of Parks and Countryside, were in attendance to present the report and answer Members' questions.

Having received a brief presentation of the information detailed within the report, a question and answer session ensued. The main areas of debate were as follows:-

- In response to Members' enquiries into the parks which had been nominated for Green Flag status, the Committee was advised that although applications for Green Flag status had been submitted for a select number of parks in Leeds, a similar, more cost effective standards procedure had been established for other parks throughout the city;
- Members discussed the extent to which Parks and Countryside had contributed towards several of the initiatives detailed within the report;
- Having made several enquiries into the financial implications for the City Council arising from its recent entry into the Chelsea Flower Show, the Committee extended its congratulations to all those who had been involved in the Council's award winning entry;
- Clarification was sought on several of the aspirations for Inner South Leeds which were detailed within the report;

- Members made enquiries into the work to be undertaken in preparation for the inspection of Leeds' entry into the 'Britain in Bloom' competition;
- The Committee discussed the availability of facilities within Middleton Park, and the resources which were available to develop such facilities in the future;
- Members considered the extent to which the proposals and aspirations detailed within the presentation were spread throughout all Wards within Inner South Leeds;
- Members sought clarification on the additional £750,000.00 allocation of funding which had been announced, particularly in relation to how the money was proposed to be spent and the extent to which local Ward Members had been consulted on such proposals. In response, the Principal Parks Manager for South Leeds undertook to provide the Committee with information on how the additional funding had been allocated;
- The role that Parks and Countryside could play in the establishment of the 'Middleton in Bloom' group;
- The progress which had been made in relation to the proposed environmental improvements at Beggars Hill recreational ground;
- The future plans for the temporary skate board track within the Middleton Park Ward.

RESOLVED – That the contents of the report and presentation be noted.

(Councillor Davey joined the meeting at 7.30 p.m. during the consideration of this item)

11 South Leeds Pricing and Lettings Policy for Community Centres

The Committee received a report from the Director of Environment and Neighbourhoods which invited Members to endorse a three month consultation period for a revised Pricing and Lettings Policy for those Community Centres which were directly managed by Leeds City Council.

Members discussed the various rates which had been proposed for the range of groups currently utilising the centres, made enquiries into how such rates would be determined and emphasised the potential impact that the revised policy could have on centres such as Belle Isle Foundation and Middleton Skills Centre.

RESOLVED –

- (a). That the report and information appended to the report be noted;
- (b). That a three month consultation period on the proposed lettings and pricing schedule to be conducted with centre users and the wider community be approved;
- (c). That a report be submitted to the September meeting of the Area Committee outlining the final lettings and pricing policy proposed for those community centres which are directly managed by Leeds City Council;
- (d). That the suggested implementation date of 1st October 2007 for the pricing and lettings policy be agreed.

(Councillor Driver declared a personal interest in relation to this item, due to being a Board Member of Belle Isle Foundation)

(Councillor Coupar left the meeting at 7.35 p.m. during the consideration of this item)

12 Area Committee Wellbeing Budget

The Director of Environment and Neighbourhoods submitted a report which updated Members on both the capital and revenue elements of the Committee's Wellbeing budget, advised the Committee of the Small Grants approved since the last meeting and invited Members to determine the capital and revenue proposals, in addition to a Small Grants proposal, which had been submitted to the meeting for consideration.

Members noted the additional allocation of £50,000.00 revenue which had been made available to each Area Committee and was to be invested in conservation areas and car parking provision.

The Committee noted that the projected revenue balance of £55,364.00 for 2007/08 did not include the additional allocation of £50,000.00 or the proposals which had been submitted for determination to this meeting, but did take into consideration several ring fenced amounts of funding for Community Skips, Small Grants and Communication and Community Engagement. Members also learned that the Committee's projected balance of Wellbeing revenue funding for 2008/09 was £78,922.00, based upon current and anticipated future spending plans.

Having noted the capital budget for 2007/08, Members views were sought on how they wished such funding to be allocated between all the three Wards.

Members then discussed the progress made in relation to several of the Small Grants proposals listed within the report, and considered the application which had been submitted by the Normandy Veterans Association.

Following a detailed discussion relating to the proposals for Wellbeing funding which had been submitted to the meeting for determination, it was

RESOLVED –

(a). That the report and information appended to the report, which includes the available balance of the Area Committee's revenue and capital Wellbeing budgets, be noted;

(b). That the following decisions be made in relation to the ring fencing of Wellbeing Revenue funding from the Area Committee's 2007/08 Wellbeing budget:-

(i). Community Skips - **£7,500.00** revenue – **Approved**;

(ii). Small Grants - **£20,000.00** revenue – **Approved**;

(iii). Communication and Community Engagement - **£7,500.00** revenue – **Approved**;

(c). That the revised Wellbeing revenue balance of **£55,364.00** for 2007/08 (which does not include an additional £50,000.00 allocated for car parking and

conservation areas), following the approval of several ring fenced amounts for the funding of Community Skips, Small Grants and Communication and Community Engagement, be noted;

(d). That the Wellbeing capital budget of **£109,359.00** for 2007/08 be noted, and that an equal split of **£36,453.00** to each Ward from the 2007/08 allocation, in addition to the remaining balance from each Ward from 2004/07, be approved;

(e). That **£12,100.00 - £28,300.00** additional Wellbeing funding for phase 2 of the binyard improvements scheme be approved, and that the final details of the initiative's expenditure be delegated to officers with such expenditure being confirmed with City and Hunslet Ward Councillors;

(f). That the Small Grants proposals which have been approved since the last meeting of the Area Committee be noted;

(g). That following the receipt of further information about the Small Grants proposal entitled, 'Memorial Plaque' from the Normandy Veterans Association, particularly in relation to the remaining levels of funding required, other possible sources of funding and clarification of the direct benefit to residents and neighbourhoods within Inner South Leeds, the proposal be re-submitted to Members for consideration;

(h). That the following decisions be made from the Area Committee's 2007/08 Wellbeing budget, which have been submitted to this meeting for determination:-

(i). 'Summer Activities' – Youth Service - **£5,542.00 revenue – Declined, with Area Management being requested to explore whether alternative support for such a proposal could be identified;**

(ii). 'Creche Service' – Belle Isle Family Centre – **£3,500.00 revenue – Approved;**

(iii). 'Building Improvements' – Middleton Elderly Aid - **£10,000.00 capital – Approved;**

(iv). 'Street Signs Refurbishment Phase 1' – Area Regeneration Team - **£7,000.00 capital – Approved;**

(v). 'William Gascoigne Centre – Outdoor Improvements for Mums and Tots Group' - **£10,000.00 capital – Approved in principle, subject to a breakdown of the costs associated with the proposal being submitted to Ward Members for information.**

13 Area Manager's Update Report

The Committee received a report from the Director of Environment and Neighbourhoods which detailed of the range of activities currently taking place within the Inner South area of Leeds.

Having noted that several clean up operations led by Streetscene Services Environmental Pride Team in partnership with other agencies had recently been carried out, Members were invited to notify the Area Management Team of any areas within their Ward which they considered appropriate for future clean up operations.

In relation to the Mobile Youth Provision, the Committee noted the proposed improvements to the service agreement with St. Luke's Cares. Members were

then invited to advise the Area Management Team of their preference regarding the frequency of the Youth Bus visiting locations within their Ward. The options detailed within the report were, option 1: weekly visits to a few locations, option 2: fortnightly visits to several locations, or option 3: the decision could be left to the Youth Bus co-ordinator, based on past experience and local knowledge.

Having considered the proposed use of the vehicle by St. Luke's Cares for its own projects during the bus's downtime, it was suggested that a further report, specifically addressing this issue could be submitted to a future meeting of the Committee by the Area Manager.

Members received an update on Neighbourhood Warden provision in the area and noted the budgetary constraints currently being experienced in this field. Taking the current financial situation into account, the Committee considered several options in respect of how Neighbourhood Warden provision could be delivered in the area whilst relevant funding arrangements remained unconfirmed.

Having considered the suitability of several venues for future meetings which had been proposed, the Committee was invited to identify any alternative venues within their Ward which they deemed appropriate.

With regard to the Peer Leadership/Conflict Resolution event which was to be delivered by the Foundation for Peace Programme in conjunction with Leeds Youth Service, the Committee was advised that expressions of interest from Members to attend the event would be sought once the arrangements had been confirmed.

Having noted that the Central Middleton Neighbourhood Improvement Plan (NIP) had now concluded and that a summary report detailing the work and achievements of the NIP had been appended to the report for Members' consideration, it was proposed that Members received an update on the work of the NIP's successor (Middleton Neighbourhood Network) at a future Area Committee meeting.

RESOLVED –

- (a). That the report and information appended to the report be noted;
- (b). That Members be invited to notify the Area Management Team of areas which they believe warrant dedicated intensive clean up operations which would be delivered between July and September 2007;
- (c). That Members be advised of the arrangements for the residential Foundation for Peace Programme, and that Members who are interested in attending part of the event be sought and invited to attend;
- (d). That as part of an acting-up arrangement, a Senior Warden post be offered to and appointed from the existing Wardens operating within Inner South Leeds, and that the individual patches currently covered by the Wardens be revised as appropriate in order to accommodate the appointment;
- (e). That the following decisions be made in respect of the Youth Bus:-

- (i). That the proposed improvements to the Youth Bus be supported;
- (ii). That a report be submitted to the Area Committee which specifically addresses the issues which relate to the proposed use of the vehicle by St Luke's Cares for its own projects during the bus's downtime;
- (iii). That Members be requested to advise Area Management of their preference in relation to the frequency of the Youth Bus visiting locations within their Ward;
- (f). That the attached final report on the central Middleton NIP and its achievements, and the proposal to update the Area Committee at a future meeting on the Middleton Neighbourhood Network (which the NIP group will move on to become) be noted;
- (g). That the proposed venues for future meetings, as detailed within the report, be approved, and that the Area Management Team select a venue within the appropriate Ward, should any of the proposed venues be unavailable.

(Councillor Iqbal left the meeting at 8.50 p.m. during the consideration of this item)

14 Date, Time and Venue of Next Meeting
Tuesday, 18th September 2007 at 6.30 p.m.
(Venue – To be confirmed)

(The meeting concluded at 8.51 p.m.)

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Originator: Helen Franklin
Tel: 0113 247 5318

Report of the Director of City Services

South Inner Area Committee

Date: 18th September 2007

Subject: Gully Cleansing and the Condition of the Highway

Electoral Wards Affected:
 Beeston & Holbeck
 City & Hunslet
 Middleton Park

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

Leeds is part way through a major highway maintenance programme of works which has been set up to help remove the backlog of highway maintenance to bring our streets to a satisfactory condition. Work is prioritized on a needs basis. In addition to planned work, reactive and routine work helps ensure that those streets which are not yet a priority for maintenance are maintained in a safe condition. Highway maintenance includes many other functions, eg looking after road signs, traffic lights, grass verges etc. Gully cleansing is one such function. This is done on a cyclical basis with a more regular frequency of emptying for locations known to be wet spots.

1.0 Purpose Of This Report

1.1 This report is presented in response to a request from this Area Committee for a report on the frequency of gully cleansing and the condition of the highways throughout Leeds.

2.0 Background Information

2.1 Arrangements for highway maintenance are included in the Highway Maintenance Policy Statement and Plan which has been approved by Executive Board. This document is currently being reviewed to bring it into line with national best practice for highways and transport asset management planning.

3.0 Main Issues

3.1 Leeds is part way through a major programme of work to improve the condition of the highway. £82.4m is being invested in the eight year period 2004 to 2012. The backlog of maintenance is such that Leeds will not be immediately propelled into the top quartile in terms of national indicators which measure the condition of the highway. However the investment is already beginning to have an impact with an average 300 extra streets being maintained each year. This is reflected in condition survey results which show that fewer streets now need major maintenance.

3.2 In planning the works programme, the objective is to direct as much funding as possible towards works which will make a long term improvement on the condition of the highway. Survey results can be presented using a traffic light system where red streets need to be considered for future major maintenance and green ones are satisfactory.

3.3 Planned schemes are generally selected on a worst first basis from the reds. However a large number of dark ambers are also included in the programme. These can be maintained using relatively cheap processes which will prolong the life of the highway. If left un-maintained they would deteriorate to reds and would need a much more expensive treatment.

3.4 There are roughly 14,000 street sections in Leeds and over 5,000 are in a satisfactory condition. However there are currently around 2,500 in the red zone so there are still streets with potholes and other defects which cannot immediately be included in the planned maintenance programme. These are kept safe with pothole repairs and small routine maintenance schemes.

3.5 The main roads in Leeds are prioritized on a city wide basis and funded via the Local Transport Plan (LTP) allocation for highway maintenance. The 2007/08 schemes within the South Inner area are scheduled in Appendix A.

3.6 The local roads are funded via the Leeds capital investment. The money is split between wards on a needs basis. Condition survey results are used to annually update a three year rolling programme of work. The draft schedules are presented to Members in a consultation letter towards the end of September each year. The schemes in the 2007/08 programme are attached as Appendix B.

3.7 Revenue funding enables more of the dark ambers to be addressed and these are scheduled in Appendix C.

3.8 All of the planned maintenance programme details are on the Leeds web site which is updated weekly to identify when schemes are planned to be on site and when they have been completed. This can be accessed at www.leeds.gov.uk/roadmaintenance or by selecting “transport and streets”, “roads, highways and pavements” and “roads – road-works” from the left hand menus on the Leeds site.

3.9 Regular safety inspections help identify locations where some reactive or routine work is needed. In addition potentially dangerous defects which are reported to the environmental call centre are attended to by the end of the following working day. Other urgent reports are completed within 14 days.

3.10 As regards the request for information on the frequency of gully cleansing, the gully's across Leeds are scheduled for cleansing every 8 months, this is completed by 4 gully tankers working 7 days per week in each ward on a rota. As they moved from area to area the relevant area management team will monitor their work. As gully faults are reported these are then forwarded onto Highways for repair.

3.11 In addition to the routine gully cleansing there is a wet spot team, which runs 7 days per week and is currently servicing 5000 gully's across Leeds every 3 months. This list of wet spot gully's has come from Highways, known wet spots, Councillors and local knowledge. (see Appendix D)

4.0 Implications For Council Policy and Governance

4.1 The arrangements described above are all in accordance with current agreed policies and practices for highway maintenance and gully cleansing.

5.0 Legal and Resource Implications

5.1 There are no legal or resource implications arising from this report.

6.0 Conclusions

6.1 There is a lot of work on-going and planned which will help to improve the condition of the streets in the South Inner Area. Highway Services consult on the planned programme to help ensure that the proposals are coordinated with other activities happening in the area and that the works meet local needs. While inspections are carried out by the council, officers cannot be at all places at all times waiting for defects to appear. We therefore very much welcome public reports of potentially dangerous defects and indeed any other feedback.

7.0 Recommendations

7.1 Members are requested to note the contents of this report.

Appendix A

Street	Locality	Description	Programme	Work Type
Gelderd Road	Wortley	Domestic Rd R/bt - Ingram Distributor	LTP Principal Road	KFC
Dewsbury Road	Holbeck	Meadow Lane - Lamp A2	LTP Principal Road	C
Dewsbury Road	Holbeck	Lamp 8 (o/s Audi) - Parkfield Street	LTP Principal Road	C
Parkfield Street	Hunslet	Dewsbury Road - Jack Lane	LTP Principal Road	C
Wakefield Road	Hunslet	Lamp A54 - A64 over Bridge at Bell Hill	LTP Principal Road	C
Beza Street	Hunslet	Moor Road - Church Street	LTP Distributor	C
Middleton Park Avenue	Middleton	Middleton Park Circus - Thorpe Lane	LTP Distibutor	C

Appendix B

Street	Locality	Description	Programme	Work Type
Braithwaite Street	Holbeck	Holbeck Lane - Ends	IMS Capital	FC
Crow Nest Lane	Beeston	Town Street to Farm Entry	IMS Capital	FC
Firth Road	Cross Flatts	Theodore Street - Wooler Grove	IMS Capital	KFC
Heath Grove	Holbeck	Elland Road -Cross Heath Grove	IMS Capital	KFC
Holbeck Moor Road	Holbeck	Domestic Street - New Princess St	IMS Capital	FC
New Princess Street	Hunslet	Holbeck Moor Road - Jack Lane	IMS Capital	FC
Oakhurst Grove	Beeston	Grovehall Road - End	IMS Capital	KFC
Oldroyd Crescent	Beeston	Town Street - End	IMS Capital	KF
Parkfield Grove	Beeston	Marsden Avenue - Beeston Road	IMS Capital	KFC
Parkwood Road	Beeston	Ring Road Beeston to Parkwood Avenue	IMS Capital	C
Wesley Street	Beeston	Town Street to Sunnyview Gardens	IMS Capital	C
Wooler Street	Beeston	Barkly Road to Cross Flatts Grove	IMS Capital	FC
Back Stratford Terrace	Beeston	Lodge Lane - Lady Pit Lane	IMS Capital	C
Bowling Green Terrace	Holbeck	Jack Lane - Trent Street	IMS Capital	KFC
Clovelly Terrace	Hunslet	Bude Road - Lady Pit Lane	IMS Capital	KFC
Colwyn Road	Beeston	Dewsbury Road to Bollards	IMS Capital	KFC
Hunslet Hall Road	Beeston	Lamp 7 to Dewsbury Road	IMS Capital	KFC
Junction Street	Hunslet	Hunslet Road - Kidacre Street	IMS Capital	FC
Larchfield Road	Hunslet	Goodman Street - 60m (End Of Adopted Length)	IMS Capital	KFC
Northcote Drive	Beeston	Northcote Crescent - House 49	IMS Capital	FC
Northcote Drive	Beeston	House 49 - End	IMS Capital	FC
Acre Road	Middleton	Sissons Terr - Middleton Park Ave	IMS Capital	FC
Bodmin Crescent	Middleton	Service Road Between Houses 82/84.	IMS Capital	KFC
Intake Square	Middleton	Thorpe View - Thorpe View	IMS Capital	KC
Lingwell Avenue	Middleton	Middleton Park Road to Town Street	IMS Capital	KFC
Newhall Bank	Middleton	Town Street - Newhall Crescent	IMS Capital	C
Old Run Road	Hunslet	M1 Bridge to West Grange Drive	IMS Capital	FC
Padstow Gardens	Middleton	Bodmin Road to End	IMS Capital	KFC
Raylands Way	Middleton	Raylands Lane to Cranmore Road	IMS Capital	C

Key to **Work Types** ; K = kerb works ; F = footway works ; C = carriageway works

Appendix C

Street	Locality	Description	Programme	Work Type
Atha Street	Beeston	Cross Flatts Avenue - Cross Flatts Grove	Retread	C
Firth Grove	Beeston	Theodore Street - Wooler Avenue	Retread	C
Montcalm Crescent	Hunslet	Woodhouse Hill Road - House 21	Retread	C
Arthington Avenue	Hunslet	Moor Road - Norwich Avenue	Micro Asphalt	C
Arthington Grove	Hunslet	Arthington Avenue - End	Micro Asphalt	C
Arthington Place	Hunslet	Arthington Avenue - Lakeside Court	Micro Asphalt	C
Arthington Terrace	Hunslet	Arthington Avenue - End	Micro Asphalt	C
Arthington View	Hunslet	Arthington Avenue - Houses 41/42	Micro Asphalt	C
Bk Clovelley Place	Beeston	Rowland Road - Clovelly Terrace	Micro Asphalt	C
Clovelly Avenue	Beeston	Rowland Road - Clovelly Terrace	Micro Asphalt	C
Clovelly Grove	Beeston	Rowland Road - Clovelly Terrace	Micro Asphalt	C
Clovelly Place	Beeston	Rowland Road - Clovelly Terrace	Micro Asphalt	C
Clovelly Row	Beeston	Rowland Road - Clovelly Terrace	Micro Asphalt	C
Hunslet Green Way	Hunslet	The Oval - Hunslet Distributor	Micro Asphalt	C
Sefton Street	Beeston	Lodge Lane - Tempest Road	Micro Asphalt	C
Sunbeam Avenue	Beeston	Sunbeam Place - Block Paving	Micro Asphalt	C
The Oval	Hunslet	Church Street - Gardeners Court	Micro Asphalt	C
The Oval	Hunslet	Gardeners Court - Elmtree Lane	Micro Asphalt	C
The Oval	Hunslet	Elmtree Lane - Hillidge Road	Micro Asphalt	C
Middleton Park Road	Middleton	House 162 - House 108	Retread	C
Rosedale Bank	Hunslet	Old Run Road - End	Retread	C
Middleton Park Road	Middleton	Opp House 113 - Opp House 75	Micro Asphalt	C

Key to **Work Types** ; K = kerb works ; F = footway works ; C = carriageway works

Appendix D

Known Wet Spots (prone to pooling/flooding)

The gullies below are scheduled for servicing on a 3 monthly cycle.
The schedule for the remainder of gullies throughout the city is 8 monthly.

There are several wet spot locations in the city centre. These however are not included in the listing below but can be made available should Members wish to view the list.

Location	Postcode	Affected Length	No of Gullies
TYERSAL ROAD/VIEW	BD 4	ALL GULLIES AROUND THIS JUNCTION	
MOORLAND ROAD DRIGHLINGTON	BD11	Full Length	32
MOORSIDE ROAD DRIGHLINGTON	BD11	Full Length	16
STATION ROAD DRIGHLINGTON	BD11	Full Length	20
HYDE PARK ROAD WOODHOUSE	LS 6	Woodhouse Lane to Moorland Road	35
SCOTT HALL ROAD	LS 7	SECTION BETWEEN 709 TO 729	
SCOTT HALL RD/KING LANE	LS 7	ALL GULLIES AROUND THIS JUNCTION	
STAINBECK LANE	LS 7	O/S No 234 to 238	2
Harehills Lane HAREHILLS	LS 7	O/S Old Hospital Site	25
ROUNDHAY ROAD	LS7	adjacent to the FFORDE GRENE pub (Easterley Rd)	2
EASTERLY ROAD	LS8	DIP AT JUNCTION OF Wetherby Road	5
EASTERLY ROAD	LS8	DIP AT JUNCTION OF Dibb Lane	7
SUTHERLAND AVENUE	LS8		28
WELL HOUSE DRIVE	LS8		14
COLDCOTES CIRCUS HAREHILLS	LS 9	Full Length	21
DUNHILL CRESCENT	LS 9	Full Length	8
DUNHILL RISE	LS 9	Full Length	22
SELBY ROAD	LS 9	IRWIN ARMS TO A64 YORK ROAD	132
VERITY SPUR	LS 9	Full Length	8
VERITY VIEW	LS 9	Full Length	7
WHITEBRIDGE AVENUE	LS 9	Full Length	10
WHITEBRIDGE CRESCENT	LS 9	Full Length	10
WHITEBRIDGE SPUR	LS 9	Full Length	8
WHITEBRIDGE VIEW	LS 9	Full Length	2
WYKEBECK VALLEY ROAD	LS 9	Coldcotes Drive to Foundry Lane	35?
CHURCH STREET, HUNSLET	LS10	Outside Lidl Supermarket	4
MANOR FARM DRIVE	LS10	Full Length	23
MANOR FARM GARDENS	LS10	Full Length	4
MANOR FARM ROAD	LS10	Full Length	7
PONTEFRACT ROAD STOURTON	LS10	Full Length	129
Leathley Road.	LS11	Full length	47
Ring Road Beeston	LS11	R/about o/s Arlington business Pk/White Rose Ctre	
MILLSHAW PARK AVENUE	LS11	Full Length	8
MILLSHAW PARK CLOSE	LS11	Full Length	6
MILLSHAW PARK DRIVE	LS11	Full Length	12
MILLSHAW PARK LANE	LS11	Full Length	16
MILLSHAW PARK WAY	LS11	Full Length	5

OLD CLOSE	LS11	Full Length	4
BACK LANE FARNLEY	LS12	Full length	15
Butt Lane FARNLEY	LS12	Full Length	26
FAWCETT LANE	LS12	Full Length	11
GAMBLE LANE FARNLEY	LS12	Full Length	18
GELDERD ROAD WORTLEY	LS12	A650 to Ring Rd	185
Ring Road Lower Wortley	LS12	Wheatsheaf to Makro r/about	71
STANNINGLEY ROAD LEEDS	LS12	Full length,	323
Tong Road FARNLEY	LS12	Full length	153
INTAKE LANE STANNINGLEY	LS13	LEEDS/BRADFORD ROAD TO SUMMERFIELD RD	30
RING ROAD BRAMLEY BRAMLEY	LS13	TOP OF SLIP ROAD ONTO BY-PASS	10?
STANNINGLEY BY-PASS	LS13	Town End to Dawsons corner	502
MILNER LANE/CHURCH VIEW	LS14	POOLING BOTTOM OF CHURCH HILL	4
THORNER LANE SCARCROFT	LS14	Full Length	21
THORNER LANE SCARCROFT	LS14	Full Length	18
YORK ROAD, O/S ASDA, KILLINGBECK	LS14/LS15	Please drain any standing water from guided bus lane	8
YORK ROAD, O/S ASDA, KILLINGBECK	LS14/LS15	Please check all gullies on inners next to guided bus lanes	10
YORK ROAD (NR SAW WOOD)	LS14	L/H/S OUTBOUND - DIP AFTER RED BUS CAFÉ	15
York Road o/s Netto and number 852	LS15	Both sides - inners and outers	38
BULLERTHORPE LANE	LS15	Swillington to A63	117
LEEDS ROAD BARWICK	LS15	Main Street, Barwick to Barwick Road LS14	38
Long Lane BARWICK	LS15	Barwick Road to Main Street, Barwick	10
27 WHITKIRK LANE	LS15	PRONE TO FLOODING	
ARTHINGTON ROAD ECCUP	LS16	O/S Golden Acre Park	0
BLACK HILL ROAD ARTHINGTON	LS16	ARTHINGTON LANE TO QUARRY	13
COOKRIDGE LANE COOKRIDGE	LS16	OTLEY OLD ROAD TO GREEN LANE	15
KINGS ROAD BRAMHOPE	LS16	GRIT THE JUNCTION	26
MAIN STREET POOL	LS16	ARTHINGTON LANE TO POOL ROAD	10
OTLEY OLD ROAD BRAMHOPE	LS16	CARLTON LANE TO HARROGATE ROAD	6
BACKSTONE GILL LANE WIKE	LS17	Full Length	6
ECCUP LANE ECCUP	LS17	Full Length	11
King Lane MOORTOWN	LS17	The Avenue to Arthington Road	100?
MAIN STREET SHADWELL	LS17	Near Red Lion to Slade Hill	50
WEARDLEY LANE HAREWOOD	LS17	Full Length	16
WIKE LANE WIKE	LS17	Parking Area near A61	2
WIKE RIDGE LANE ALWOODLEY	LS17	Full Length	40
CHURCH ROAD HORSFORTH	LS18	O/S MORRISONS ENTRANCE	27
DEAN LANE HORSFORTH	LS18	GRIT OVER BRIDGES	3
LAYTON ROAD HORSFORTH	LS18	BAYTON LANE TO LAYTON LANE	26
SCOTLAND LANE HORSFORTH	LS18	FULL LENGTH	38
WEST END LANE HORSFORTH	LS18	LEA LANE WEST TO HALL LANE	50
VICTORIA AVENUE YEADON	LS19	GRIT AT TRAFFIC LIGHTS	91
Carlton Lane GUISELEY	LS20	FULL LENGTH - road closure required	12
GOOSE LANE HAWKSWORTH	LS20	MILL LANE TO BINGLEY ROAD	5
HAWKSWORTH LANE GUISELEY	LS20	BRADFORD ROAD TO THORPE LANE	90
HILLINGS LANE HAWKSWORTH	LS20	FULL LENGTH	2
MILL LANE HAWKSWORTH	LS20	FULL LENGTH	3
MOOR LANE GUISELEY	LS20	CARLTON LANE TO WINDMILL LANE	13

FARNLEY LANE	LS21	specifically the 1 located nr the boundary o/s the property called "Lady Close"	28
EAST CHEVIN ROAD OTLEY	LS21		35
YORK GATE OTLEY	LS21	MOOR TOP TO EAST CHEVIN ROAD	12
MILLBECK GREEN	LS22	COLLINGHAM	58
GREEN LEA CLOSE	LS 23	BOSTON SPA	6
ABERFORD ROAD ABERFORD	LS25	Colliers Lane to A1/M1 Link Roundabout	46
BARWICK ROAD GARFORTH	LS25	Aberford Road to Long Lane	58
36 Highfield Drive, Garforth	LS25	PRONE TO FLOODING	1
44 & 46 Queensway Garforth	LS25	PRONE TO FLOODING	1
NINELANDS LANE	LS25	SCHOOL BUNGALOW **Beeney Blocks**	Beeney
CATTLE LANE ABERFORD	LS25	Aberford Road to Main Street Aberford	8
CLAYPIT LANE LEDSHAM	LS25	Back Newton Lane to Park Lane	10
COLLIER LANE	LS25	Lotherton Hall to A1 Bridge	42
LOTHERTON LANE ABERFORD	LS25	Bunkers Hill to Colliers Lane	38
NEW ROAD LEDSHAM	LS25	Ledsham Village to A1	2
PARK LANE LEDSHAM	LS25	Ledsham Village to A1	1
STATION ROAD KIPPAX	LS25		37
RAMSDEN STREET KIPPAX	LS25		6
WELL LANE KIPPAX	LS25	particularly the gullies at the bottom of street	9
CHURCH SIDE METHLEY	LS26	J/O Watergate	25
Fleet Lane WOODLESFORD	LS26	Railway bridge to Canal Bridge.	36
NEWSAM GREEN ROAD	LS26	BETWEEN BULLERTHORPE LANE AND TRAFFIC LIGHTS	30
LEEDS ROAD METHLEY	LS26		33
METHLEY LANE OULTON	LS26	O/S Rothwell Sports Centre	72
NEWMARKET LANE	LS26		19
SWILLINGTON LANE SWILLINGTON	LS26	A63 to Swillington	56
WATERGATE METHLEY	LS26	church side to motorway bridge	63
WHITEHOUSE LANE SWILLINGTON	LS26	Wakefield Road to Berry Lane	46
HOWDEN CLOUGH ROAD MORLEY	LS27	To boundary	62
BRUNTCLIFFE LANE - A643	LS27	Opposite Hillycroft fish shop - bottom end of A643	2
HARWILL RISE CHURWELL	LS27	O/S No 2 - 3 - 5	4
NEW LANE GILDERSOME	LS27	Cockersdale pub	15
WOODFIELD TERRACE, Gildersome	LS27		1
MILL LANE Gildersome	LS27		10
SCOTCHMAN LANE MORLEY	LS27	To boundary	74
ALBERT ROAD, MORLEY	LS27		50
VICTORIA ROAD, MORLEY	LS 27	PARTICULARLY NR THE NELSONS ARMS	66
A653/TOPCLIFFE LANE EAST	LS27	NR ENTRANCE TO CAPITOL PARK - REAL RADIO	25
MORLEY BOTTOMS	LS27	Queen St/Brunswick St/Chapel Hill Junction	8
Whitehall Road LEEDS	LS27	Ring Rd to A660	365
Whitehall Road LEEDS	LS27	Between Valley Inn pub & No 760 Leeds bound	8
NEW LANE	LS27	Between Gildersome Lane & Whitehall Road	15
VALLEY COURT, NEW LANE	LS27		4
King Street, Drighlington	BD11	Service all gullies at the junction of Spring Gardens	6
CALVERLEY LANE FARSLEY	LS28	RODLEY LANE TO RING ROAD	30
ROKER LANE PUDSEY	LS28	GRIT BAD BENDS	54
Troydale Lane FARNLEY	LS28	Full length	35

WOODHALL ROAD CALVERLEY	LS28	WOODHALL COURT TO GOLF CLUB	28
BACK NEWTON LANE LEDSTON	WF10	A656 to Newton Lane	0
LEDSTON MILL LANE LEDSTON	WF10	Newton Lane to Back Newton Lane	2
NEWTON LANE LEDSTON	WF10	A656 to Back Newton Lane	20
(A61) Leeds Rd LOFTHOUSE	WF3	Nr New Golf Course	115
BATLEY ROAD WEST ARDSLEY	WF3	Haigh Moor Road to Motorway Bridge	55
CEMETERY LANE LOFTHOUSE	WF3	Full Length	3
FALL LANE EAST ARDSLEY	WF3	Cave lane to daisy lane	34
GASCOIGNE ROAD LOFTHOUSE	WF3	Full length	8
LINGWELL GATE LANE LOFTHOUSE	WF3	Full Length	60
Longthorpe Lane LOFTHOUSE	WF3	Full Length	52
Green Lane Ouzlewell Green	WF3	Full Length	18
OUZLEWELL GREEN LOFTHOUSE	WF3	Green Lane to Town Street	30
BRADFORD ROAD TINGLEY	WF3	Thorpe Lane to The Crescent (East Ardsely)	15
THORPE LANE TINGLEY	WF3	Full Length	103
WOODHOUSE LANE East Ardsley	WF3	Full Length	26
updated 3/8/07			4980

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Originator: Sarah May

Tel: 39 51306

Report of the Director of Environments & Neighbourhoods

Inner South Area Committee

Date: Tuesday 18th September 2007

Subject: Conservation Areas – proposals for Area Well Being funding

<p>Electoral Wards Affected:</p> <p>Beeston & Holbeck City & Hunslet Middleton Park</p> <p><input type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input type="checkbox"/></p> <p>Narrowing the Gap <input type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

Executive Summary

This report outlines proposals for each ward in Inner South on how to spend £50,000 allocated to the Area Committee to spend on schemes within conservation areas.

1.0 Purpose Of This Report

1.1 The purpose of this report is to provide suggestions for the Area Committee to consider for spend of additional monies allocated in 2007/08 to be used for projects within conservation areas.

2.0 Background Information

2.1 For 2007/08 financial year, all Area Committees across the city were allocated an additional £50,000 from General Fund Reserves. Executive Board identified priorities which the funding should be spent on – one of the priorities was conservation areas.

2.2 There are a number of conservation areas within the Inner South Area Committee boundary – these are spread across Beeston & Holbeck and City & Hunslet wards, there are no conservation areas within the Middleton Park ward. The majority of conservation areas in Inner South cover the city centre and work on updated conservation area review reports are already underway. The conservation area located within Holbeck Urban Village has recently had an updated conservation area review undertaken.

- 2.3 City Development have produced a report attached at appendix 1 – this report outlines their recommended approach towards undertaking conservation reviews across the city and asks the committee to consider commissioning a conservation area study from the list of conservation areas in Inner South Leeds. A map is attached to their report (appendix 3) highlighting conservation areas across the city.

3.0 Proposals for conservation area funding

- 3.1 Listed below are three project proposals for each ward – the projects outlined provide to contributions towards projects in conservation areas, areas of archeological interest or Grade II listed buildings.

3.2.1 **Beeston & Holbeck** – It is suggested that £15,000 should be allocated towards improvements at St Matthews Community Centre. St Matthews is a Grade II listed building and is located just outside the Holbeck conservation area. It is proposed that a programme of complimentary works is drawn up to support a planned lighting scheme at the centre which is to be funded through Yorkshire Forward.

3.2.2 **City and Hunslet** – Within the City & Hunslet ward, there are a couple of suggested schemes to consider which fall within the conservation theme. Potential projects include further replacement of street nameplates to compliment an existing scheme that's already been funded through the Area Committee and the Intensive Neighbourhood Management monies or a contribution towards a scheme at Thwaite Mill to improve the visitor attraction further or the surrounding waterway.

3.2.3 **Middleton Park** – It is proposed that £10,000 is allocated towards the provision of an outdoor classroom in Middleton Park. The idea of the outdoor classroom has been formulated around the collapse of the second oldest tree in Leeds, the Monarch, which was blown down in the heavy wind / rain in June. It's felt that the Monarch tree should be used as a focal point to educate young people further on the heritage of Middleton Park. The outdoor classroom also provides a base for various horticultural and environmental education sessions which are being run with pupils from local schools in the area. This will also link into work currently being proposed for a medieval mine that has been discovered by an archeologist that has been employed by the Friends of Middleton Park – a bid to the lottery is currently being drawn up for the development of a heritage centre to preserve the mines and allow visitors to see the ancient findings. Links have already been made with the National Mining Museum in Wakefield who are backing the progression of this scheme.

4.0 Implications For Council Policy and Governance

- 4.1 There are no implications for Council policy and governance.

5.0 Legal and Resource Implications

- 5.1 There are no legal or resource implications associated with this report.

6.0 Conclusions

- 6.1 The details above provide various options for ward members to consider on how to allocate the monies provided this year. Members are asked to come forward with any other project ideas which should be drawn up into firmer project proposals and presented at the next Area Committee meeting.

7.0 Recommendations

7.1 Members are asked to note this report and comment on the proposals outlined.

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Originator: Richard Taylor/
Martyn Stenton

Tel: 247 8145/ 395 0647

Report of the Directors of City Development and Environment and Neighbourhoods

(Insert Name) Area Committee

Date: (Insert)

Subject: Conservation Area Reviews

Electoral Wards Affected:

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

Executive Summary

The report provides information about Conservation Areas and recommends an approach to Conservation Area reviews.

Each Area Committee has been allocated an additional £50,000 this year from General Fund Reserves for 2007/08. One of the areas identified by the Executive Board that they would like Area Committees to consider when deciding how to spend this extra money was on carrying out Conservation Area Reviews.

The report provides information about Conservation Areas and notes that Leeds now has 64 Conservation Areas but so far only 5 of these have up-to-date appraisals.

It is suggested that the Committee considers allocating an amount from this year's well being allocation (estimate of £15,000 per Conservation Area review at this stage) to support a review of a Conservation Area. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which follows planning guidance.

1.0 Purpose Of This Report

The report provides information about Conservation Areas and recommends an approach to Conservation Area reviews.

2.0 Background Information

- 2.1 Each Area Committee has been allocated an additional £50,000 this year from General Fund Reserves for 2007/08. One of the areas identified by the Executive Board that they would like Area Committees to consider when deciding how to spend this extra money was on carrying out Conservation Area Reviews. This is a Best Value/Comprehensive Performance Assessment indicator for the Council. Executive Board would like to make progress in this area and feel there is an opportunity for the Area Committees to influence how this work goes forward.
- 2.2 A Conservation Area for this purpose is one designated by a local authority under the Planning (Listed Buildings & Conservation Areas) Act 1990. The Act defines it as “an area of special architectural or historic interest, the character or appearance of which it is desirable to preserve or enhance”.
- 2.3 Central government policy is set out in Planning Policy Guidance Note 15 (PPG 15). The government expects local authorities to review “from time to time” which areas it has chosen to be Conservation Areas and to bring forward ideas for their conservation through appraisals/management plans. Designating and reviewing Conservation Areas is a planning function carried out by the Sustainable Development Unit (SDU) in City Development.
- 2.4 Leeds now has 64 Conservation Areas but so far only 5 of these have up-to-date appraisals. The requirement for current appraisals has become a Key Performance Indicator under the Best Value/Comprehensive Performance Assessment. Although national targets are yet to be set, a poor performance in this area of work could clearly lead to loss of future government funding support. It may also lead to a number of out dated Conservation Area appraisal documents over time if action is not taken to do further reviews.

3.0 Main Issues

- 3.1 City Development have developed a modified version of the appraisal and management plan system outlined in PPG15 and set out in English Heritage Guidance. Normally the management proposals are incorporated into the appraisal rather than being published separately. Three principles are followed.
- an appraisal must also include a review of a Conservation Area’s boundaries as these are inevitably out-of-date as notions of what is worth conserving change over time.
 - the local community must be involved in the process to ensure that there is support for the appraisal and that it can be treated as a “material consideration” in the planning system.
 - the published appraisal should be to a common format which is short, practical and available on the web.

- 3.2 The whole process takes about 15 weeks per area on average. Work can be divided into three areas:
- Professional – management and survey/analysis/appraisal writing
 - Graphical/IT – preparing documents, exhibition and publicity material, web publishing
 - Admin/logistical – progress chasing, leafleting, meeting.
- 3.3 Some of the steps could be handled in-house by SDU (through temporary posts and with possible help from Area Management with local contacts and consultation) but the piloting through the planning system can be done only by SDU. The meat of the work could be done by either SDU (again through temporary posts) or by consultants.
- 3.4 As part of the City Centre Area Action Plan in the Leeds Development Framework, the 10 Conservation Areas in and around the city centre (UDP boundary) are currently under review as part of a characterisation project being developed with English Heritage and part-funded by them. The work is being done by Jacobs under the Strategic Design Alliance. This GIS-based project aims to give a better understanding of the character areas which make up the city centre and from this to review and appraise the Conservation Areas there. This has the benefit of rooting the Conservation Areas in their wider area. It also brings economies of scale in reviewing the Conservation Areas in a batch. This is suggested as a useful model for the rest of the City.
- 3.5 Where communities have already undertaken conservation area studies these can be picked up and used where appropriate. For the majority however no recent work has been done and it would be more practical to set up a team to carry out around 10 reviews in an overlapping rolling programme which will require careful timetabling. This would aim to deliver in approximately 12 months a consistent set of appraisals embedded in GIS.
- 3.6 Based on recent experience an indicative cost for 10 scattered Conservation Area Reviews (one per Committee area) would amount to about £100k for professional work. To this would need to be added £50k for additional SDU project management giving a total of £150k. If more than 10 reviews took place there might be further economies of scale.

4.0 Proposals

- 4.1 Attached to this report are two appendices. The first is a map which shows the 64 designated Conservation Areas and Area Committee boundaries. The second appendix is a table highlighting the Conservation Areas in each Committee's area.
- 4.2 It is suggested that the Committee considers allocating an amount from this year's well being allocation (estimate of £15,000 per Conservation Area review at this stage) to support a review of a Conservation Area. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which follows planning guidance. Once the details about the number of reviews to be supported has been collated this will enable officers to put

together a programme and finalise the financial contributions required from each of the Committees.

- 4.3 It is recognised that the number of Conservation Areas varies across the different Area Committee areas. In some areas Members may wish to progress more than one review and this may be feasible but will depend on capacity within SDU to progress a large number of reviews in a rolling programme. If the Committee wants to put forward more than one area for review it is suggested that a priority is given to them if possible to assist with programming of work.
- 4.4 In terms of selecting which area(s) to review at this time, the Committee might wish to consider those Conservation Areas which:
- Are subject to the most development pressure/regeneration effort and where up to date boundaries and appraisal will therefore have the most impact
 - Are in communities already expressing interest in their future development which would allow the Conservation Area Review work to be part of wider community led initiatives such as Village Design Statements

5.0 Implications For Council Policy and Governance

The proposals outlined in this report fit with existing Council policy and address an area which will have an impact on Best Value/Comprehensive Performance Assessment indicators.

6.0 Legal and Resource Implications

As indicated in Section 4, there is an estimate of £15,000 per Conservation Area review at this stage. Corporate Finance have confirmed that a programme of reviews as suggested in the report would be an acceptable way to utilise the funding available to the Area Committees. Any spend from a co-ordinated programme of reviews from this year's allocation which slips into the next financial year would not present a problem.

7.0 Conclusions

In making the additional £50,000 allocation to each Area Committee in 2007/08 the Executive Board had an expectation that Area Committees would spend some of this on carrying out Conservation Area Reviews. It is suggested that the Committee considers allocating an amount (estimate of £15,000 per Conservation Area review at this stage) to support a review of one or more Conservation Areas. This would then allow a programme to be developed and implemented over the next 12 months in a consistent manner which fits with planning guidance and can be incorporated into the work programme for the Sustainable Development Unit.

8.0 Recommendations

The Area Committee is asked to consider the proposal in the report and agree an allocation and priority for conservation area reviews in its area.

Area Committees and Conservation Areas

APPENDIX 2
July 2007

<p>North West Outer <i>Otley</i> Guiseley Town Gate Guiseley Park Gate Yeadon Rawdon -Cragg Wood Rawdon – Little London Rawdon – Low Green Horsforth Horsforth - Newlay Adel</p>	<p>North West Inner Kirkstall Abbey Burley Village Meanwoodside (part) Headingley <i>Moorlands</i> <i>Clarendon Road</i> <i>Hanover/Woodhouse Squares</i> <i>University</i> <i>Blenheim Square</i> <i>[West Park]</i></p>
<p>West Outer Calverley Woodhall Hills Farsley Calverley Bridge Rodley (part) Pudsey Fulneck Upper Moorside</p>	<p>West Inner Rodley (part) Bramley Town Street Bramley Hough Lane Bramley Hill Top Armley Mills <i>[Armley]</i></p>
<p>South Outer <i>Morley Town</i> Morley Dartmouth Park Rothwell Oulton</p>	<p>South Inner <i>Queen Square</i> <i>City Centre</i> <i>Canal Wharf</i> <i>Eastern Riverside (part)</i> <i>Holbeck</i> Stank Hall</p>
<p>East Outer Colton Whitkirk Ledsham Methley</p>	<p>East Inner Seacroft Dawson's Court <i>Eastern Riverside (part)</i></p>
<p>North East Outer Harewood East Keswick Bardsey Scarcroft Shadwell Thorner Barwick Walton Wetherby Linton Boston Spa/Thorp Arch Clifford Bramham Aberford</p>	<p>North East Inner <i>Roundhay</i> Chapel Allerton <i>Gledhow Valley</i> <i>Chapelton</i> Meanwoodside (part)</p>

Italics indicates CA already reviewed/work programmed

[Brackets] indicate proposed CA where review already underway/complete

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Report of the Director of Environments and Neighbourhoods

To the Inner South Area Committee

Date: Tuesday 18th September 2007

Subject: Area Committee Well Being Budget

Electoral Wards Affected:

Beeston & Holbeck
City & Hunslet
Middleton Park

Ward Members consulted
(referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council
Function

Delegated Executive
Function available
for Call In

Delegated Executive
Function not available for
Call In Details set out in the
report

EXECUTIVE SUMMARY

This report provides an update on the Area Committee's Well-Being expenditure. The available balance is stated and the balance if proposals made are approved.

A forecast for 2007/08 and 2008/09 is provided for the Area Committee based on potential spending the Area Committee may make (pending Area Committee determination) and allows the Area Committee to plan their future expenditure.

1.0 PURPOSE OF THIS REPORT

The report summarises:

- Small Grant applications which have been approved
- An update on both the revenue and capital elements of the Area Committee's budget
- Proposals for the Area Committee to determine

REVENUE WELL BEING BUDGET POSITION FOR 2007/08

2.1 *The remaining balance*

The current outstanding balance yet to be committed from 2007/08 revenue funding is **£71,971.58** (plus £50K for the conservation/car parking ring fence). The position of the revenue Well being revenue as at September for 2007/08 is detailed in appendix 1 which includes updates made since the June Area Committee meeting. The committee agreed at its June meeting to appoint an acting-up Senior Warden post to one of the existing Neighbourhood Wardens operating within Inner South Leeds. This acting up post has now been taken up by Dave Fisher. The assumed additional costs of this acting up post are shown in appendix 1 and are taken into account when calculating the current outstanding balance.

2.3 *Ringfenced well-being budget amounts for 2007/08*

The position of the ringfenced amounts from the revenue Well being budget as at September for 2007/08 is detailed at appendix 1. Members are asked to note the following balances remaining on each of the Area Committee's ringfenced budgets for 2007/08 as follows:

- Area Committee small grants (£20,000 ringfenced). Balance remaining: £7,614
- Area Committee Community Skips (£7,500 ringfenced). Balance remaining: Overspend by £250 (See paragraph 2.4 below)
- Area Committee Communication and Consultation (£7,500 ringfenced). Balance remaining: [to be confirmed]

Further details of expenditure on the ring-fenced budgets are available on request.

2.4 *Community skips*

There is an overspend of £250 on the community skips budget after only five months of the financial year. The original ringfenced budget for Community Skips was £7,500 for 2007/08. Part of the reason for the overspend is that there were a few invoices from last year that were not paid out of last year's ringfenced budget – this was due to problems with the payments team in accepting these invoices. There has been a consequent impact on the current year's budget. But the main reasons for the levels of spending have been:

- (a) Increasing demand from Neighbourhood Wardens for skips for household rubbish clean-ups (where the Neighbourhood Warden works with local residents in organising and informing a street or a small handful of streets that a household clean up is taking place on a certain day where people bring their rubbish out into skips provided by the Area Committee's Community Skips scheme.) These Neighbourhood Warden-led clean ups have accounted for approximately £2,500 of expenditure on skips.
- (b) There has been increasing demand as part of our role within Operation Champion for skips, where in some cases large amounts of rubbish have been removed with corresponding significant charges for skips. The clean ups as part of Operation Champion have usually involved making a significant and more visible impact in a neighbourhood. Operation Champion clean ups have accounted for approximately £3,000 of expenditure on skips.
- (c) Community-led clean ups (i.e. groups who have independently requested for a skip) have accounted for approximately £2,200 of expenditure on skips.

Members are requested to determine a way forward for the overspending on skips.

The main options are:

- (a) Immediately stop any further expenditure on skips.
- (b) Allow further expenditure on skips only for community groups. This option would still need the ringfenced amount to be increased by approximately £2,000
- (c) Allow further expenditure on skips only for community groups and Neighbourhood Warden clean ups. This option would still need the ringfenced amount to be increased by approximately £3,500
- (d) Allow further expenditure on skips for community groups, Neighbourhood Warden clean ups and Operation Champion. This option would need the ringfenced amount to be increased by approximately £6,000. (Although actual expenditure might be at a lower rate for the remainder of the year than it has been for the first part of the year.) We would seek more of a contribution towards skips from the major landlord of the area which is the focus of the particular operation e.g. the ALMO, BITMO, Leeds Federated Housing Association. Safer Leeds has allocated some funding towards Operation Champion but this is a small budget which may be able to pay for a small proportion of the skips. We could also seek to maximise the use of the bulky collections service.

Members should note that 'Cleaner Neighbourhoods' is one of the Area Delivery Plan's main themes. Operation Champion is a multi-agency operation tackling crime and grime and in most of the operations getting the area cleaner is a major part of the focus of the operation. For example, during Operation Champion in Holbeck over 20 tonnes of rubbish were collected and over 50 binyards were cleared. Often a considerable amount of bulky dumped items are collected during Operation Champion – it is more efficient to put these in skips rather than have them taken away tips by Streetscene trucks which have a limited capacity and would therefore have to take many trips going to the tip, and this would reduce the amount of time available for actually cleaning up areas. In any case, this approach would incur tipping charges which Streetscene is unable to pay. Members should also be aware that Operation Champion is a multi-agency approach with a range of partners meeting the various direct costs (e.g. target hardening of properties, materials distributed, hi-vis jackets) as well as staff time. The provision of skips is as a major part of the Area Committee's contribution to the direct costs of these operations which tackle both the 'Cleaner Neighbourhoods' and 'Safer Neighbourhood' themes of the Area Delivery Plan.

2.5 Well-being forecast for 2007/08 – 2008/09

The impact of actual and assumed commitments for the revenue budget for 2007/08 and 2008/09 is shown at appendix 2. The assumptions are indicative assumptions only and do not pre-empt Area Committee decisions but are used to assist the Area Committee in its planning for the coming years. Some of the assumptions for 2008/09 are those which the Area Committee has traditionally agreed on i.e. for the Area Committee's small grants, community skips, communications and consultation. The assumptions also include that the Mobile Youth Provision, the Priority Neighbourhood Development Worker and the I Love South Festival will be approved for a third year. Clearly these assumptions have not yet been brought to the Committee as proposals. These are indicative assumptions only and do not pre-empt Area Committee decisions. **Using these indicative assumptions there is a**

projected balanced of £58,067 for 2007/08 and a balance of £127,325 for 2008/09. The indicative assumptions do **not** include proposals brought to this meeting of the Area Committee.

3.0 CAPITAL WELL BEING BUDGET POSITION FOR 2007/08

3.1 The remaining balance from the 2007/08 capital budget is £107,739.25. Of this approximately £37K remains for Beeston and Holbeck Ward; £50K remains for City and Hunslet Ward; and £20K remains for Middleton Park Ward. The position of the capital Wellbeing budget as at September for 2007/08 is detailed in appendix 3.

4.0 SMALL GRANTS UPDATE

4.1 Members are asked to note the position of the following applications made to the Area Committee for a small grant. The applications were submitted to the Area Management office in between Area Committee meetings. The applications were processed in the usual way by seeking approval or not from all Elected Members of the Area Committee.

The position below is correct at the time of writing and excludes any applications which had been received after this report had been written or were received prior to the report being written but which had not been assessed by officers as yet before being circulated to Elected Members.

Small Grants: position since last area committee				
Project title	Organisation	Ward(s) affected	Amount	Approved or awaiting to be determined
Fun Days	Family Outreach team	B&H	£500	Approved
Hunslet Carr Royal Majorettes	Hunslet Carr Royal Majorettes	MP	£500	Awaiting information from applicant
Outreach Youth Programme: Hunslet & Holbeck	Groundwork Leeds	B&H	£960	Approved

4.2 Normandy Veterans: at the last Area Committee meeting, Members asked for more information about this application for a small grant which seeks funding for a memorial plaque to veterans of World War II. Further enquiries have been made and the summary including responses to enquiries have been attached at Appendix 4. The recommendation from Area Management is that the application should not be approved as it does not clearly meet any of the Area Committee's priorities and it would be aimed at people from across the city. No other Area Committee has been approached for help with funding.

4.3 Small grants process: Members are asked to agree a minor change in the procedures for handling small grants so that they would in future have one week (7 days) rather than 14 days as at present for agreeing or disagreeing with

recommendations from Area Management on small grants. The aim of this change is to speed up the process of approval (or refusal) of small grants and enabling a speedier response to community groups applying. In addition we would ask Members to respond with a definite approve/not approve of small grants submitted for their decision.

If accepted, members would be reminded of this in e-mails when small grant applications are sent out.

5.0 LIST OF WELL BEING PROPOSALS FOR AREA COMMITTEE DETERMINATION

Below is a list of the total proposals to this meeting for the 2007/08 revenue and capital budget (a summary of each proposal is in the main body of this report with appendices 6 onwards providing more detail):

Project Title	Organisation (proposed to be commissioned)	Ward(s) affected	Total proposal from Revenue £	Total proposed revenue spend in 2007/08 £	Proposal from Capital £
Community skips – additional allocation	Area Management Team	B&H, C&H, MP	(up to) 6,000	(up to) 6,000	
Personal safety	West Yorkshire Police	B&H, C&H, MP	1,000	1,000	
Smartwater (security marking)	West Yorkshire Police	B&H, C&H, MP	18,750	18,750	
Test purchasing	West Yorkshire Police	B&H, C&H, MP	2,150	2,150	
Light bulbs	West Yorkshire Police	B&H, C&H, MP	2,600	2,600	
Domestic Violence	Theatre in Education	B&H, C&H, MP	11,700	11,700	
Beeston Community Football Project	Parks and Countryside	B&H			10,000
Totals			42,2000	42,200	10,000
Current remaining balance				71,972	107,739
Potential balance if all above projects approved				29,772	97,739

6.0 WELL BEING BUDGET REVENUE PROPOSALS FOR AREA COMMITTEE DETERMINATION

The following are proposals for projects for the Area Committee to consider commissioning organisations to deliver in 2007/08.

6.1 Name of Project: Personal Safety

Name of group or organisation: West Yorkshire Police

Total Project Cost: £ 1,000

Amount proposed from well-being: £ 1,000

Amount proposed to be spent in 2007/08: £1,000

Ward(s) covered: Beeston & Holbeck; City & Hunslet; Middleton Park

Summary of project: To purchase and provide up to 3,000 personal attack alarms. These will be distributed during each Operation Champion by all the agencies involved. The remainder will be distributed to vulnerable groups in the area. The project will run to March 2008. Operation Champion is a multi-agency approach to tackling crime and grime in targeted operations; a range of partners contribute direct costs, including purchase of high visibility jackets, costs of producing information packs, costs of providing 'free' to residents target hardening from Safer Leeds, with other agencies providing publicity materials etc and staff time to these operations.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal will support the "Safer Neighbourhoods" key theme and the objective/action plan priority of distributing personal alarms to vulnerable groups. The intended outcome is to reduce/prevent 'theft from person' type offences.

Comment: This is similar to a project the Committee funded in 2006/07 which was for £3,000 to provide 1,000 alarms. The Police purchased 3,000 alarms with the Committee's funding rather than the originally anticipated 1,000 alarms. The Police have submitted a satisfactory report setting out the distribution of 2,970 alarms which were distributed in a variety of ways to vulnerable people including the elderly, school pupils, college students, vulnerable residents and victims of domestic violence. Using some basic assumptions the alarms were fairly distributed across the three inner wards. Area Committee funding was acknowledged with stickers on the alarm boxes. This acknowledgement of Area Committee funding would be repeated if this proposal is approved..

Recommend To: take into consideration the project proposal, comment and the funding available in the well-being budget for 2007/08.

More detail: Appendix 5.

6.2 Name of Project: Smartwater (security property marking)

Name of group or organisation: West Yorkshire Police

Total Project Cost: £ 18,750

Amount proposed from well-being: £18,750

Amount proposed to be spent in 2007/08: £18,750

Ward(s) covered: Beeston & Holbeck; City & Hunslet; Middleton Park

Summary of project: To purchase and provide 1,250 Smartwater (property marking) kits. These will be distributed during each Operation Champion by all the agencies involved. The remainder will be used mark property in vulnerable premises which have been the subject of a burglary. The project will run to March 2008.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal will support the "Safer Neighbourhoods" key theme and the objective/action plan priority of supporting burglary and crime prevention initiatives with one of the outputs being specifically measuring the number of properties receiving Smartwater. The intended outcome is to reduce the number of domestic burglaries. This project should also particularly reduce the number of repeat burglaries.

Comment: Smartwater is an important contribution to enhancing the feeling of safety of local residents as well as a key contribution to Operation Champion which is a multi-agency approach to tackling crime and grime in targeted areas. A range of partners contribute direct costs, various materials and staff time to these operations. The Committee has not funded a Smartwater project in the past year. Acknowledgement of funding from the Area Committee would be via a sticker on the box of the Smartwater kit.

Recommend To: take into consideration the project proposal, comment and the funding available in the well-being budget for 2007/08.

More detail: Appendix 6.

6.3 Name of Project: Test purchasing

Name of group or organisation: West Yorkshire Police

Total Project Cost: £ 2,150

Amount proposed from well-being: £2,150

Amount proposed to be spent in 2007/08: £2,150

Ward(s) covered: Beeston & Holbeck; City & Hunslet; Middleton Park

Summary of project: To run 5 test purchasing operations by March 2008 in Inner South Leeds. These operations test purchase from off-licensed premises and will enable the prosecution of those licensed premises which are flouting the law by selling to under-age people. The project will be delivered by the Police, West Yorkshire Trading Standards and paid (juvenile) volunteers.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal will support the "Safer Neighbourhoods" key theme and the objective/action plan priority of action to identify under-age drinkers and shops selling alcohol to them with one of the outputs being the number of operations to identify shops selling alcohol to underage drinkers. The intended outcome is to reduce underage drinking and thereby

reduce anti-social behaviour, criminal damage and violence and increase public reassurance.

Comment: This project has been specifically designed for meeting the needs of Inner South communities. The link between alcohol and criminal damage, anti-social behaviour and violence is well documented.

Recommend To: take into consideration the project proposal, comment and the funding available in the well-being budget for 2007/08.

More detail: Appendix 7.

6.4 Name of Project: Light Bulbs

Name of group or organisation: West Yorkshire Police

Total Project Cost: £ 2,600

Amount proposed from well-being: £2,600

Amount proposed to be spent in 2007/08: £2,600

Ward(s) covered: Beeston & Holbeck; City & Hunslet; Middleton Park

Summary of project: To purchase and provide 1, 300 lightbulbs. These will be distributed during each Operation Champion by all the agencies involved. The remainder will be used to target vulnerable/repeat premises. The project will run to March 2008.

Operation Champion is a multi-agency approach to tackling crime and grime in targeted operations; a range of partners contribute direct costs, various materials, staff time to these operations. This project will provide a contribution to Operation Champion.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal will support the "Safer Neighbourhoods" key theme and the objective/action plan priority of supporting burglary and crime prevention initiatives with one of the outputs being specifically measuring the number of initiatives targeting crime prevention.

The intended outcome is to reduce the number of domestic burglaries, particularly repeat burglaries.

Comment: Distributing lightbulbs is a contribution to enhancing the feeling of safety of local residents as well as a key contribution to Operation Champion which is a multi-agency approach to tackling crime and grime in targeted operations. A range of partners contribute direct costs, various materials, target hardening and staff time to these operations. Police advice to residents is to leave lights on even when away from home to help deter burglaries; residents should be encouraged to follow this advice by receiving free energy efficient lightbulbs which cost less to run than conventional light bulbs. Acknowledgement of funding from the Area Committee would be via a sticker on the lightbulb box.

Recommend To: take into consideration the project proposal, comment and the funding available in the well-being budget for 2007/08.

More detail: Appendix 8.

6.5 The following is a proposal received from an organisation requesting funding for Area Committee determination.

Name of Project: Addressing Domestic Violence

Name of group or organisation: Theatre in Education

Total Project Cost: £ 19,500

Amount proposed from well-being: £11,700

Amount proposed to be spent in 2007/08: £11,700

Ward(s) covered: Beeston & Holbeck; City & Hunslet; Middleton Park

Summary of project: This project aims to work in partnership with Leeds Inter-Agency Project to use an educational theatre programme to engage, support and enable schools (and young people's projects) to address domestic violence and child protection issues. The project has three main components: play performances and follow up workshops and follow-up work pack; staff development, training and support on understanding impact of domestic violence on children and young people and how to deliver the Break the Silence (resource for work with young people); and specific work on issues of domestic violence and promoting positive relationships including delivering Break the Silence exercises to children and young people.

The group has applied to Comic Relief for £6,500 and anticipate a contribution from schools/other organisations of £1,300 leaving a shortfall of £11,700. If all the funding applied for is received then the project will deliver 15 days of delivery to 540 children and young people who will see the play, take part in workshops and follow up work; 25 teachers and support staff will receive comprehensive training on domestic violence issues; the teachers will then do further work with children including the 540 children and young people who will participate in Break the Silence exercises.

The Theatre in Education Company was formed in 1993 to create and deliver inter-active educational theatre programmes targeting disadvantaged young people and adults, and the professionals who work with them.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal will support the 'More for Young People' theme in particular the objective of developing and improving a range of programmes to meet young people's needs.

Comment: This project would be targeted on the two local high schools.

Recommend To: take into consideration the project proposal, comment and the funding available in the well-being budget for 2007/08.

More detail: Appendix 9.

7.0 WELL BEING PROPOSAL FOR CAPITAL PROJECTS FOR AREA COMMITTEE DETERMINATION

7.1 Update on Mums & Tots Scheme at William Gascoigne Centre

Following on the presentation of this scheme from the last Area Committee meeting, a breakdown of the £10,000 approved in principle for the Mums & Tots outdoor improvement project has been provided as requested. The breakdown is as follows:

Implementation of design by Groundwork Leeds, as per identified bill items	£7,498.63
Fixed contingencies	£ 251.37
Development and implementation of mural for the side of the building	£1,750.00
29 hours of a Landscape Architect's time	£ 957.00
Other project specific expenses	£ 43.00

Groundwork have also provided a £500 contribution towards this scheme, as the total cost for the project is £10,500.

Comment: Discussions are currently being undertaken with City Development, as the building is part of their property portfolio, as options for alterations to this facility are currently being considered.

7.2 Name of Project: Beeston Community Football Project

Name of group or organisation: Range of partners (see below) Lead organisation is Outdoor Recreation Section, Parks and Countryside, LCC

Total Project Cost: £ 90,000

Amount proposed from well-being: £10,000

Amount proposed to be spent in 2007/08: £10,000

Ward(s) covered: Beeston and Holbeck

Summary of project: This is a project to deliver improved grass sports pitches at Kings Fields, adjacent to Hugh Gaitskell Primary School (Beeston). The current grass pitches are of poor quality sitting within a developed and improved recreational area (a MUGA and changing facilities and access to car parking). The scheme will include the development of 1 full size fully drained football pitch and 2 junior football pitches with surround fencing. This development is essential to enable Beeston St. Anthony's Football Club to grow by relocating from their existing site which is isolated, poor quality, suffers from vandalism and has no access to parking provision. Their present changing facilities are not large enough to enable the Club to expand. The club has a strong link to Beeston Junior Football Club who are growing rapidly as a club for boys and girls and they too need a site with appropriate quality grass pitches and access to changing facilities if they are to grow. Hugh Gaitskell Primary School currently use the pitches but use is limited due to their poor standard.

This project will enable Beeston St. Anthony's Football Club to grow and recruit new members; will enable the Club and LCC to work in partnership to deliver structured holiday programmes, coach education sessions, weekend coaching activities and volunteering opportunities for local people; enable the Primary School to develop coaching programmes and develop its use of the pitches and benefit from the expertise of the football clubs; the pitches will be accessible to the local community for informal recreation and also for match hire for other local football teams. The Council's Playing Pitch Strategy highlighted the poor condition at this site and the need for improvements to meet Sport England requirements.

The partners include Beeston St. Anthony's FC, Beeston Juniors FC, Football Association, Hugh Gaitskell Primary Schools and Sport and Active Recreation (Parks and Countryside). The land is vested with LCC Learning and Leisure, and Parks and

Countryside will therefore be responsible for the management and delivery of the project.

The project is estimated to cost £90,000. Applications have been submitted to the Football Foundation and to Green Leeds for a total of £75,000 with a decision expected in December 2007. Beeston St. Anthony's FC have confirmed funding of £5,000. This proposal is therefore to meet the shortfall of £10,000.

Area Committee/Area Delivery Plan Key Themes and Action Plan Priorities:

This proposal will support the Area Delivery Plan theme 'More for Young People', including the action for developing and improving a range of programmes to meet young people's needs, and will support the 'Safer Neighbourhoods' theme, in particular meeting the objective of providing support on a range of diversionary activities to prevent/deter young people's involvement in anti-social behaviour.

Comment: Should the Area Committee decide to support this proposal, it could be in principle and conditional upon the other funding applications being successful.

Recommend To: take into consideration the project proposal, comment and the funding available in the well-being budget (capital) for 2007/08.

More detail: Appendix 10.

8.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

There are no direct implications for the above as a result of this report.

9.0 LEGAL AND RESOURCE IMPLICATIONS

- 9.1 Legal implications as a result of this report will be reflected in any subsequent Funding Agreements and Contracts to Tender that arise from projects funded by the Wellbeing Budget.
- 9.2 Resource implications will be that the remaining balance of the Wellbeing Budget for Revenue will be reduced and remaining balance of the Wellbeing Budget for Capital will be reduced as a result of projects funded.

8.0 CONCLUSIONS

The report provides up to date information on the Area Committee's Well Being Budget.

9.0 RECOMMENDATIONS

- 9.1 Regarding the Area Committee's wellbeing revenue budget:
 - (a) To note that the current outstanding balance yet to be committed from 2007/08 is **£71,971.58** (plus £50K for the conservation/car parking ring fence) as outlined in Section 2.1
 - (b) To **determine** a proposed increase in the community skips ring fence budget (should the Area Committee wish to do this as outlined in paragraph 2.4) up to £6,000.

- (c) To note the projected balance (as outlined in paragraph 2.5) of **£58,067** and a balance of **£127,325** for 2008/09. This is on the basis of assumptions about those projects the Area Committee may consider continuing (pending proposals being brought to the Area Committee for determination).
- 9.2 Regarding the Area Committee's capital wellbeing budget, to note the position outlined in Section 3 i.e. that the outstanding balance is **£107,739.25**.
- 9.3 Regarding the Area Committee's small grants revenue budget:
- (a) To note the small grants approved/not approved since the last Area Committee meeting (see Section 4).
- (b) To **determine** the Normandy Veterans' application for a small grant, taking into account further enquiries following the last Area Committee meeting.
- (d) To **determine** suggestions for changes to the process for handling small grants.
- 9.4 To **determine** the Well-being budget revenue proposals as listed in Section 5 and summarised in Section 6 with more detail provided in appendices 5 – 9.
- 9.5 To **determine** the Well-being budget capital proposal as listed in Section 5 and summarised in Section 7 with more detail provided in appendix 10.

Appendix 1

Inner South Area Committee Well being budget Revenue 2007/08 to 2008/09 – position at September 2007

	Revenue commitment 2007/08 £	Revenue commitment 2008/09 £
Allocation	238,240.00	
Bring forward from previous year	32,887.00	
Conservation/car parking - allocation	50,000.00	
Total monies available for allocation	321,127.00	
 Ringfenced amounts - committed		
Small grants	20,000.00	
Skips	7,500.00	
Communications/community engagement	7,500.00	
Conservation Areas/Car Parks - additional allocation	50,000.00	
Sub total	85,000.00	
 Actual commitments for schemes in two or more wards		
South and West Leeds community capacity building	5,000.00	
Photocopier upgrade	2,482.97	
Youth Dance - DAZL	10,548.00	
I love South Leeds 2007	43,625.00	
Priority Neighbourhood Development Worker year 1	13,062.50	
Priority Neighbourhood Development Worker year 2	21,866.00	10,934.00
Mobile Youth Provision Year 1	12,969.95	
Mobile Youth Provision Year 2	37,420.00	12,580.00
Hamara Youth Activities	2,500.00	
Senior Neighbourhood Warden (20.8.07 start) assumed additional cost only	2,000.00	4,000.00
Urban Bar	9,181.00	
Sub total	160,655.42	27,514.00
 Actual commitments for schemes in Beeston and Holbeck		
	0	0
Sub total	0	0

Actual commitments for schemes in City and Hunslet

	0	0
Sub total	<u>0</u>	<u>0</u>

Actual commitments for schemes in Middleton Park

Belle Isle Family Centre Creche	3,500.00	
Sub total	<u>3,500.00</u>	

Total commitments agreed	<u>249,155.42</u>	<u>27,514.00</u>
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Balance 71,971.58*

*Note: plus unspent 50k from conservation/car parking ring fence

Inner South Area Committee Well-being budget

Well being revenue - Forecast commitments 2007/08 to 2008/09

	2007/08 £	2008/09 £
Allocation**	238,240	238,240
Bring forward**	32,887	58,067
Additional allocation: conservation areas and car parking	50,000	
Total	321,127	296,307
	Commitments - actual and <i>assumed*</i>	Commitments - actual and <i>assumed*</i>
Theme/Project	2007/08 £	2008/09 £
Cleaner Neighbourhoods		
Community skips	7,500	<i>7,500</i>
CAST	<i>2,700</i>	<i>2,700</i>
Sub total	10,200	<i>10,200</i>
Involving communities		
Small grants	20,000	<i>20,000</i>
Community capacity	5,000	
Communications and consultation	7,500	<i>7,500</i>
Priority neighbourhood worker year 1: July 2006 - June 2007	13,061	
Priority neighbourhood worker year 2: July 2007 - June 2008	19,738	13,061
<i>Priority neighbourhood worker year 3: July 2008 - June 2009*</i>		<i>19,738</i>
Sub total	65,299	60,299
More for Young People		
DAZL Youth Dance	10,548	
I Love South Leeds year 2: spring/summer 2007	43,625	
<i>I Love South Leeds year 3: spring/summer 2008*</i>	<i>10,000</i>	<i>40,000</i>
Mobile Youth Provision year 1: staffing/overheads/vehicle hire August 2006 - July 2007	12,262	

Mobile Youth Provision year 2: staffing/overheads/vehicle hire August 2007 - July 2008	37,420	12,580
<i>Mobile Youth Provision year 3: staffing/overheads/vehicle hire August 2008 - July 2009*</i>		<i>37,420</i>
Hamara Youth activities	2,500	
Urban bar	9,181	
Creche service - Belle Isle Family Centre	5,542	
Sub total	<hr/> 131,078	90,000
Regenerating areas		
Safer Neighbourhoods		
<i>Community Safety Roadshow*</i>	<i>2,000</i>	<i>2,000</i>
Acting Senior Neighbourhood Warden (in post from 20.8.07) assumed additional costs	2,000	4,000
Sub total	4,000	6,000
Other		
Photocopier	2,483	<i>2,483</i>
Conservation areas and car parking***	50,000	
Sub total	<hr/> 52,483	<i>2,483</i>
Commitments	263,060	168,982
Balance	<hr/> 58,067	127,325

** = assumed commitments - not yet approved by the Area Committee - shown in red/italics.*

*** We have assumed that the revenue budget for 2008/09 will be the same as for 2007/08 and that any underspend in 2007/08 will be carried forward to 2008/09.*

***Note: no projects currently planned against this budgeted amount that is ringfenced for conservation/car parking projects

Inner South Leeds Area Committee

Capital Well Being Budget: Projects agreed to date –September 2007

Inner South Summary

Balance brought forward	37,480.25
Allocation for 2007/08	<u>109,359.00</u>
Total allocation	146,839.25
Total commitments	<u>39,100.00</u>
Balance at 05.07.07	<u>107,739.25</u>

Beeston and Holbeck

Brought forward from 2004/07	585.66
2007/08 allocation	<u>36,453.00</u>
Ward allocation	37,038.66
Commitments:	
Total ward commitments	<u>0.00</u>
Ward balance	<u>37,038.66</u>

City and Hunslet

Brought forward from 2004/07	32,827.91
2007/08 allocation	<u>36,453.00</u>
Ward allocation	69,280.91
Commitments:	
Street signs refurbishment	7,000.00
Binyards phase 2*	12,100.00
Total ward commitments	<u>19,100.00</u>
Ward balance	<u>50,180.91</u>

Middleton Park

Brought forward from 2004/07	4,066.66
2007/08 allocation	<u>36,453.00</u>
Ward allocation	40,519.66
Commitments:	
Building improvements - Middleton Elderly Aid	10,000.00
William Gascoigne Centre - outdoor improvements	10,000.00
Total ward commitments	<u>20,000.00</u>
Ward balance	<u>20,519.66</u>

*Range of costs (£12,100 - £28,300) anticipated for binyards phase 2 - lowest anticipated cost shown in table.

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SOUTH (INNER) AREA COMMITTEE WELL BEING FUND – SMALL GRANT APPLICATION

Project name: Memorial Plaque
Organisation: Normandy Veterans Association
Funding requested: £600
Total costs: £ 2,282

Project Summary

The Leeds branch of the Normandy Veterans Association was established in 1984 carries out a range of activities including providing talks to schools (although they are not currently working in South Leeds Schools but would if invited) organising events and trips for members. There are currently ten members living in South Leeds and eleven former members who are now deceased

The group wish to create a memorial to veterans of World War 2 which will be sited in the Merrion Gardens in Leeds City Centre which is within City & Hunslet Ward. They are seeking funding from the Area Committee of £1000 which will pay for a memorial plaque set on a stone. The costs of the project have increased to cover the cost of the stone as the plaque cannot be attached to a building as was originally envisaged.

Efforts have been made to raise funds by sending letters to potential funders but there is still a shortfall of £600.

Area Committee Priorities

The project does not clearly meet any of the Area Committee priorities. Although within the Ward, this may be more appropriate for the city centre management team.

Area Management recommendation

Not to approve the application as it does not clearly meet any of the Area Committees priorities and would be aimed at people from across the city.

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Area Committee Well-being Fund – Project Proposal for Area Committee commissioning

Sections should be expanded as required and any other key information provided as an attachment

Project Name: Personal Safety

Lead Organisation & contact details:

Inspector Kate Riley
City & Holbeck Division
Tel: 07919013018
Email: Kr149@westyorkshire.pnn.police.uk

Project Delivery - How the project will be delivered (inc how any partners are involved in the project, what each will contribute, project timescale etc):

To purchase £1000 worth of personal attack alarms (up to 3000). These will be distributed during each Operation Champion by all agencies involved. The remainder will be distributed to vulnerable groups in the area. The project will run until the end of the financial year.

Project Summary (including a brief description of the main activities and why this project is needed and its links to key priorities/actions particularly within the Area Committee's Area Delivery Plan):

The distribution of personal safety alarms is an output in the area delivery plan (SN12). They were funded last year and there are no more stocks of alarms.

Outcomes (a summary the main expected outcomes, outputs and benefits to participants the project will achieve):

The outcome of this project would be increased reassurance. The output would be the distribution of up to 3000 alarms.

Project Cost (an indication of how much the project will cost, how much funding or in kind contributions is sought from what sources with an idea of when you will know the funding is confirmed. What funding is already secured. Breakdown between capital and revenue):

£1000 is sought from the Well Being Fund. On Operation Champion , funding from Safer Leeds has purchased high visibility jackets, information packs, target hardening, venue hire and some skip hire. All agencies have contributed staff to the operations, leaflets and other publicity materials and venues free of charge.

Which geographic areas will benefit (ie particular neighbourhoods, wards etc):

All inner area wards will benefit.

Other key information not covered by the above:

Area Committee Well-being Fund – Project Proposal for Area Committee commissioning

Sections should be expanded as required and any other key information provided as an attachment

Project Name: Smartwater

Lead Organisation & contact details:

Inspector Kate Riley
City & Holbeck Division
Tel: 07919013018
Email: Kr149@westyorkshire.pnn.police.uk

Project Delivery - How the project will be delivered (inc how any partners are involved in the project, what each will contribute, project timescale etc):

Smartwater will be distributed during Operation Champion by all agencies involved. The remainder will be used to target harden vulnerable premises, which have been the subject of a burglary. The project will run until the end of the financial year.

Project Summary (including a brief description of the main activities and why this project is needed and its links to key priorities/actions particularly within the Area Committee's Area Delivery Plan):

The distribution of Smartwater is in the Area Delivery Plan (SN15). It is required to contribute to a reduction in burglaries.

Outcomes (a summary the main expected outcomes, outputs and benefits to participants the project will achieve):

The outcome will be a reduction in domestic burglaries, particularly repeat burglaries. Output: number of Smartwater kits distributed.

Project Cost (an indication of how much the project will cost, how much funding or in kind contributions is sought from what sources with an idea of when you will know the funding is confirmed. What funding is already secured. Breakdown between capital and revenue):

£18750 is sought from the Well Being Fund for the purchase of 1250 Smartwater kits. On Operation Champion, funding from Safer Leeds has purchased high visibility jackets, information packs, target hardening, venue hire and some skip hire. All agencies have contributed staff to the operations,

leaflets and other publicity materials and venues free of charge.

Which geographic areas will benefit (ie particular neighbourhoods, wards etc):

All inner area wards will benefit.

Other key information not covered by the above:

Area Committee Well-being Fund – Project Proposal for Area Committee commissioning

Expand sections as required

Project Name: Test Purchasing

Lead Organisation & contact details:

Inspector Kate Riley
City & Holbeck Division
Tel: 07919013018
Email: Kr149@westyorkshire.pnn.police.uk

Project Delivery - How the project will be delivered (inc how any partners are involved in the project, timescale etc):

The project would be delivered by City & Holbeck Police officers, West Yorkshire Trading Standards and paid volunteers. The project would run until March 2008.

Project Summary (including a brief description of the main activities and why this project is needed and its links to key priorities/actions particularly within the Area Committee's Deliver Plan):

The link between alcohol, criminal damage, anti-social behaviour and violence is well documented. Through delivering test purchase operations on off licensed premises, those licensed premises which are flouting the law by selling to under-age young people can be prosecuted. This links to Area Deliver Plan output SN7.

Outcomes (a summary the main outcome, outputs and benefits the project will achieve):

Main outcomes:

- Reduction in asb, criminal damage and violence offences
- Increased public reassurance

Outputs:

- Number of TP operations

Project Cost (an indication of how much the project will cost, how much Well-being funding is sought and the breakdown between capital and revenue):

To run 5 test purchasing operations until March 2008 it would cost **£2149.80**
This breaks down as 3 officers at £22.22 per hour for a 6 hour tour + juvenile volunteer (£30) = £429.96 per day

£429.96 x 5 = £2149.80

Which geographic areas will benefit (i.e. particular neighbourhoods, wards etc) and which Area Committee this project is relevant to:
All inner wards

Other key information not covered by the above:

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Area Committee Well-being Fund – Project Proposal for Area Committee commissioning

Sections should be expanded as required and any other key information provided as an attachment

Project Name: Light Bulbs

Lead Organisation & contact details:

Inspector Kate Riley
City & Holbeck Division
Tel: 07919013018
Email: Kr149@westyorkshire.pnn.police.uk

Project Delivery - How the project will be delivered (inc how any partners are involved in the project, what each will contribute, project timescale etc):

Lightbulbs will be distributed on Operation Champions by all agencies involved. Remainder will be used to target vulnerable/repeat premises. Project will run until the end of the financial year.

Project Summary (including a brief description of the main activities and why this project is needed and its links to key priorities/actions particularly within the Area Committee's Area Delivery Plan):

Crime reduction initiatives are in the Area Delivery Plan (SN15). This project is needed to aid the reduction of burglary dwellings.

Outcomes (a summary the main expected outcomes, outputs and benefits to participants the project will achieve):

The outcome will be a reduction in domestic burglaries, particularly repeat burglaries. Output: number of light bulbs distributed.

Project Cost (an indication of how much the project will cost, how much funding or in kind contributions is sought from what sources with an idea of when you will know the funding is confirmed. What funding is already secured. Breakdown between capital and revenue):

£2600 is sought from The Well Being Fund to purchase 1300 light bulbs. On Operation Champion , funding from Safer Leeds has purchased high visibility jackets, information packs, target hardening, venue hire and some skip hire. All agencies have contributed staff to the operations, leaflets and other publicity materials and venues free of charge.

Which geographic areas will benefit (ie particular neighbourhoods, wards etc):

All inner area wards will benefit.

Other key information not covered by the above:

the theatre in education company

Proposal for a (3 Year) PROJECT ADDRESSING DOMESTIC VIOLENCE

INTRODUCTION

This proposal is based on the theatre in education company's experience delivering PSHCE programmes over 3 years to Seacroft/Manston primary schools in East Leeds and our contribution to the West Leeds multi-agency pilot project addressing issues of domestic violence (using the company's programme and the Break the Silence resource on domestic violence and child protection for schools, developed by Leeds Inter-Agency Project and Education Leeds).

This experience highlighted the numbers of children and young people affected by domestic violence and abuse (in 2006 / 7, nearly 9000 Leeds children were present during incidents of domestic violence); the effect on their learning and development; the value to teachers and pupils of addressing sensitive issues; the reticence and unpreparedness of some teachers and workers to explore these issues and make use of existing resources; and the need for a multi-agency response to address the needs of young people witnessing or experiencing domestic violence or abuse.

the theatre in education company (formed in 1993) create and deliver inter-active educational theatre programmes targetting disadvantaged young people and adults, and the professionals who work with them. The programmes aim to: enable people to address issues that effect them and can act as barriers to participation; validate people's knowledge & experience and increase confidence & self-esteem; develop personal & social skills; provide opportunity for achievement and enjoyment; engage, motivate, reconnect to learning/ community activity; support organisations tackling social exclusion.

The programmes (half-day, 1 day, 2 day or 5 day) begin with a specially written play - a realistic story raising questions about what happens in society and why; followed by practical group work using the world of the play to examine in safety difficult but relevant issues, through discussion and accessible creative activity. Follow-up materials (using the world of the play) are provided so that groups can continue activity together with their workers.

The plays/programmes are non-judgemental and multi-issue, reflecting the way issues impact on people in the real world, and providing a broad range of access points.

PROPOSAL SUMMARY

We propose to work in partnership with Leeds Inter-Agency Project (LIAP) using an educational theatre programme to engage, support and enable schools (and young people's projects) to address domestic violence and child protection issues, and to access necessary staff training and support.

The project will have three major components and be delivered in three phases

1. An educational theatre programme supporting work on PSHCE issues, including:
 - Play & programme preview
 - Practical induction into theatre in education techniques & methodology and use of follow-up materials
 - School pre-visits - to enable schools to assess needs, finalise the programme elements and aims
 - Play performances
 - Follow-up workshops

- Follow-up work pack - materials for classroom based follow-up using the world of the play to continue to explore issues of interest/ concern to the class and deliver PSHCE curriculum outputs
 - Evaluation materials for staff and pupils
 - School post-programme evaluation visits
2. Staff development, training and support, on domestic violence issues, including:
 - Comprehensive training package on awareness and understanding of domestic violence issues and the impact on children and young people
 - Training on how to deliver the Break the Silence (resource for work with young people developed by LIAP and Education Leeds)
 3. Specific work focusing on issues of domestic violence and promoting positive relationships including:
 - Delivering Break the Silence exercises to children and young people in a range of settings e.g. youth and community groups, colleges and schools

OUTPUTS AND OUTCOMES (Primary Benefits)

The educational theatre programme will be high quality, multi-issue and multi-application; so schools may decide to use it for different reasons – e.g. to support the PSHCE curriculum; develop emotional literacy; to support transition; to tackle bullying, racism, asylum & refugee issues as well as domestic violence and healthy relationships. This has proved to be a useful way to engage schools who may be reluctant to address some of the most serious social issues facing young people today.

The play will feature domestic violence and child protection strongly within its story-line. Specifically focused work will be integrated into the company's follow-up workshops and the follow-up work pack.

The programme will practically demonstrate to the staff and schools involved that these issues can be safely addressed in school, and the value to their pupils of doing so.

The programme will help reveal to staff the issues that may be affecting the lives and learning of individual young people.

Staff training and support, and additional sessions of focused work for pupils will be delivered by LIAP, the company and other partners.

Post programme evaluation visits will help schools to articulate the value of the programme and identify their needs, particularly staff development and support, and their preferred ways of accessing this.

In Year One

15 days programme delivery (to High Schools, Primary Schools & Youth Projects) *(10)
 540 children and young people will have access to the play & workshops * (360)
 540 children and young people will participate in Break the Silence exercises * (360) – educating them on issues of domestic violence and promoting healthy, non-violent, positive relationships
 25 teachers and support staff will receive comprehensive training on domestic violence issues * (18)

*The company have applied to Comic Relief for grant aid for the project under their UK Grants Domestic Violence Programme. The figures in brackets show the delivery possible if we were unsuccessful in our grant application.

SECONDARY BENEFITS

- Schools have noted the project's potential to support individual schools' and clusters' aims and policies around TRANSITION, working with Years 6 & 7 on PSHCE issues, emotional literacy, relationships etc, and professional development for transition years staff
- The content of the programme will also support work on COMMUNITY COHESION and racism

COSTS

YEAR ONE £19,500
(15 days x £1,300)

Schools/org's contribution £1,300
Comic Relief £6,500

Income required £11,700

FURTHER NOTES

- To maximise coverage and benefits, we are proposing to run this project in the South, East and West areas of Inner Leeds
- The company and LIAP envisage a structured programme over three years, progressively increasing the number of schools involved, staff involvement within schools, and the capacity of staff and schools to address issues of domestic violence and child protection. This proposal refers to Year 1 only. The application to Comic Relief is for the 3 year project. We shall investigate other funding sources to support years 2/3, including Local Area Committees.
- the theatre in education company are experienced in delivering projects that may raise personal issues. We work to a Child and Vulnerable Adult Protection Policy. We are signed up to the ABC Leeds protocol, and at our pre-meetings with staff we agree procedures should a group member disclose abuse. This involves listening, accepting, reassuring and explaining that we must tell a teacher or group leader. (in fact there have been no disclosures to us, which may be because we work with groups who have a teacher/ worker with them, and we rarely work in a one-to-one situation. Any references to (as opposed to disclosures of) abusive/ unsafe situations are reported to the teacher/ group leader.)
- Contacts and referees:
Kath Depledge, Primary School Head Teacher & Alan Green, Lead Behaviour Professional, BEST Team are our ABC Leeds referees;
Additional referees: Ann Dix, Deputy Manager, East Leeds Multi-Agency Support Team, Simon Bean, Head of Centre, Hunslet Gate and Burley Park PRUs, Barbara Trayer, High School Deputy Head Teacher, John Beckett, Primary School Head Teacher, Val Cain, Families and Schools Together Team (re work with parents), Jane Bardsley, West Yorkshire Probation.
- In 2006/7 the police recorded 11,180 incidents of domestic violence in Leeds. In 2006/7 nearly 9000 children were present during incidents of domestic violence. Approximately 2500 are referred to Social Services each year due to abuse or because they are living in a home where there is domestic violence. A survey by West Yorkshire Police and the Children's Society showed that 29% of children and young people had witnessed domestic violence.



East Leeds Family Learning Centre
Brooklands View
Leeds
LS14 6SA

Tel: 0113 224 3122
E-Mail: theatreineducation@hotmail.com

PROGRAMME COSTS BREAKDOWN

COSTS PER DELIVERY DAY

Total Costs: £1300.00

Transport Incl. van hire, fuel, taxis, insurance, mileage etc.	£86.00
Programme Costs/ Materials Incl. polaroid film, pens, paper, etc. follow-up work pack, subsistence, royalties.	£100.00
Staff Costs (3 actor-teachers & 1 administrator) Incl. (percentage of) development, rehearsal & preparation, travel, set up, delivery, pre-visit, evaluation, and administration.	£1062.00
Overheads Percentage costs of rent/ rates, insurance, telephone etc.	£52.00

Area Committee Well-being Fund – Project Proposal for Area Committee commissioning

Sections should be expanded as required and any other key information provided as an attachment

Project Name: Beeston Community Football Project

Lead Organisation & contact details:
Leeds City Council, Parks and Countryside, Outdoor Recreation Section.
Farnley Hall, Hall Lane, Leeds LS12 5HA - 0113 3957443

Project Delivery - How the project will be delivered (inc how any partners are involved in the project, what each will contribute, project timescale etc):

The project to deliver improved grass sports pitches at Kings Fields, adjacent to Hugh Gaitskill Primary School, involves a variety of partners:

- Beeston St Anthony's FC
- Beeston Juniors FC
- Football Association
- Hugh Gaitskell Primary School (School Sports Co-ordinator)
- Ward Members
- Community Sport Officers (LCC Sport and Active Recreation)
- Outdoor Recreation Manager (LCC Parks and Countryside)

Partners have met on several occasions to discuss the proposals and have formed a project steering group to manage the delivery of the project.

Beeston St Anthonys FC have been heavily involved with the scheme to develop pitches at Kings Fields as it is proposed that the team relocate from their current base at Beggars Hill. The club have written and submitted bids to other funding bodies and will be contributing £5k to the scheme. Hugh Gaitskill Primary School's School Sports Co-ordinator will utilise the grass pitches during school hours and therefore has a vested interest in delivery of the scheme. The land is vested with LCC Leisure, therefore management and delivery of the project is the responsibility of the Outdoor Recreation Manager (Parks and Countryside).

The main contribution from other partners listed is general support for the scheme. Local Ward Members are supportive and recommended an application to Area Committee for £10k.

Timescales are dependent on funding confirmation. It is anticipated that all funding confirmation will be in place by Dec 07. If this is the case the proposed commencement date is January 2008, to complete April 2008.

Project Summary (including a brief description of the main activities and why this project is needed and its links to key priorities/actions particularly within the Area Committee's Area Delivery Plan):

Description

Hugh Gaitskell Primary School was identified some time ago as suitable for existing grass pitch redevelopment as the pitches close to the school had become

unsuitable. A New Opportunities Fund (NOF) bid was put together by Education Leeds in partnership with Sport and Active Recreation in early 2002. The project involved the creation of a Multi-Use-Games-Area (MUGA), changing facilities and access to car parking. In addition, the project originally included development of the Kings Field grass pitches which are close to the school. Unfortunately, when the NOF bid was received there were not enough funds to deliver the entire project and therefore the pitch developments were not carried out. This means that there are currently poor quality grass pitches sitting within a developed and improved recreational area.

King Playing Fields is currently a large grass area which has excavation material tipped all over it. The land undulates and the grass coverage is poor. It is presently unsuitable for use as a football pitch. The pitches require tipped material to be removed and regraded before drainage works can commence.

The project will deliver:

- 1 full size fully drained football pitch
- 2 junior football pitches with surround fencing.

Why the project is needed

The project is essential for Beeston St Anthony's to grow as a club as their existing site is isolated, poor quality, suffers from vandalism and has no access to parking provision. Opportunities to improve and expand their existing site do not exist therefore the club need to relocate. The expansion of the Club is currently severely constrained by the fact that the present changing facilities are neither large enough or within the requirements of Sport England. The redevelopment of King Playing Fields is therefore seen as a priority for the club in order to successfully grow and continue with their success. Beeston St Anthony's has a strong link to Beeston Junior Football Club who are growing rapidly as a club (boys and girls). Both clubs are Charter Standard Football Teams and have constitutions, child protection policies, first aiders and qualified coaches. In order to continue developing and expanding as a club an alternative site with appropriate quality grass pitches and access to changing facilities is required.

Hugh Gaitskill Primary School currently utilise the pitches but use is limited due to the standard. The school are keen to have some organised coaching activities and to make more use of the facilities. This project will enable the pupils to benefit from the expertise of the football clubs and the school can also deliver part of its sporting curriculum.

The Council's Playing Pitch Strategy, approved by the Executive Board in October 2003 highlighted the poor conditions at this site and the need for improvements to meet Sport England requirements for health and safety, child protection and equal opportunities. The current facilities fall well below these guidelines and could be closed down if improvements are not made in the near future.

The project will meet key objectives as outlined in the Inner South Area Committee Area Delivery Plan. The project will create an opportunity to increase the engagement of local children and encourage them to participate in sport. This will help to reduce crime, build safer neighbourhoods, create more activities for young people to become involved with through joining the club or school holiday programmes.

Outcomes (a summary the main expected outcomes, outputs and benefits to participants the project will achieve):

It will always be the aim of Beeston St Anthony's to become an integral part of the

local community, and it is hoped that the local community in turn will recognise that football clubs like this are part of the grassroots of professional football in England, with local youngsters progressing from junior teams to the academy teams of the regions professional clubs. Beeston St Anthony's recognises that there is an urgent need to improve the facilities available for members, parents and guardians, as well as supporters and friends. The new site will benefit the Club hugely in this respect, as it is hoped that improved provision will instil an increased sense of achievement and allow the club to continue expanding.

The outputs from this project will help Beeston St Anthony's continue to grow, attract and develop new players with high quality facilities, encourage healthier lifestyles, encourage more people to take up sport and be physically active in the knowledge that there is somewhere to change and get clean after matches. This facility will also allow the Club and Leeds City Council to work in partnership to deliver structured holiday programmes, coach education sessions, weekend coaching activities and volunteering opportunities for local people in a safe and secure environment with the appropriate facilities.

The project will benefit Beeston St Anthony's Football Club and also benefit Hugh Gaitskell Primary, through their school sports co-ordinator to develop football coaching programmes, utilising the redeveloped football pitches. The pitches will be accessible to the local community for informal recreation and also for match hire for other local football teams.

The project meets objectives set within LCC's Playing Pitch Strategy and also helps to meet regional and national objectives set out in strategies such as *Yorkshire Plan for Sport* and *Choosing Activity*. The key objective within the strategies is to engage more people, particularly young people, to take part in physical activity. It is a national priority to increase provision and actively encourage young people to participate in sport. As development are so focused on junior developments however, a gap has been created between 16 and 18 where there is no stepping stone for juniors to move into adult football. This means that there is a 'drop off' for key players and it is imperative therefore that developments for adult teams are also a priority.

Facility output in the scheme will include:
 1 full size fully drained football pitch
 2 junior football pitches with surround fencing.

In summary:
 The project will ensure the football clubs can continue to develop and attract more players at a facility that is more sustainable and of superior quality. The project will provide a new area for recreation for both local residents and Hugh Gaitskell Primary school and will improve physical and mental health and well being and will provide diversionary activities and increased social cohesion.

Project Cost (an indication of how much the project will cost, how much funding or in kind contributions is sought from what sources with an idea of when you will know the funding is confirmed. What funding is already secured. Breakdown between capital and revenue):

Cost Estimate

Construction and drainage of new grass pitches	£70k
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Installation of surround fencing	£10k
Professional fees	£10k
Project cost – expenditure	£90k

Funding (all capital)

Football Foundation	£30K
Beeston St Anthony's FC	£5k
Green Leeds	£45K
TOTAL	£80k

- Bids have been submitted to both Green Leeds and the Football Foundation. A decision is expected in December 07.
- The Club have confirmed funding of £5k.
- The shortfall of £10k is requested in this application to Area Committee.

Which geographic areas will benefit (ie particular neighbourhoods, wards etc):

The playing fields are situated in the Beeston and Holbeck ward. Both the local community, pupils of Hugh Gaitskill Primary, Beeston St Anthony's FC and other local football teams will benefit from this project.

Other key information not covered by the above:



Originator: Dave Richmond

Tel: 2243040

Report of The Director, Environments and Neighbourhoods

Inner South Leeds Area Committee

Date: 18th September 2007

Subject: Area Managers Update Report

<p>Electoral Wards Affected:</p> <p>Beeston & Holbeck City & Hunslet Middleton Park</p> <p><input checked="" type="checkbox"/> Ward Members consulted (referred to in report)</p>	<p>Specific Implications For:</p> <p>Equality and Diversity <input type="checkbox"/></p> <p>Community Cohesion <input checked="" type="checkbox"/></p> <p>Narrowing the Gap <input checked="" type="checkbox"/></p>	
<p>Council Function <input type="checkbox"/></p>	<p>Delegated Executive Function available for Call In <input checked="" type="checkbox"/></p>	<p>Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/></p>

EXECUTIVE SUMMARY

This report identifies a range of activity which has been undertaken in recent months in by the Area Management Team and/or in conjunction with others. In particular amongst other issues, the report requests that the Committee makes recommendations regarding West Yorkshire Police Community Contacts.

1.0 PURPOSE OF THIS REPORT

This report provides an update from the Area Manager on the work of the Area Management Team since the last Area Committee met. It also enables the committee to raise questions or provide advice regarding the topics contained in the report.

As usual this report is largely laid out along the lines of the 07/08 Area Delivery Plan key themes which forms the focus of the Area Management Team's work plan. There is an additional section covering other work activities of the team and other issues and updates for Members to be aware of or consider.

2.0 CLEANER NEIGHBOURHOODS

As a result of the priority the Area committee has placed on this issue a range of activity has been undertaken.

2.1 Binyard Improvement

Residents in the Westbournes, Bromptons and Trenthams have been consulted by Groundwork Leeds (who are to be appointed as project managers) who very much welcome the scheme. A problem has arisen in Back Lodge Lane and further thought is being given about how to deliver a viable scheme.

2.2 Clean ups

The following clean ups led by Streetscene Services' Environmental Pride Team have been carried out during the July to August period:

Broom Terrace
East Grange Rise
Woodviews (street only)

Members are invited to suggest locations for further intensive clean up operations. In addition to the above, Neighbourhood Wardens have organized or participated in smaller scale local community clean ups/household rubbish clean-ups during July and August in: Malvern Road/St. Lukes Green; Ward Lane (off West Grange Road); Bodmin Road and Street; Leasowes. During July there were 83 referrals to the Environmental Pride Team via the Area Management Team for day to day rubbish/litter clearing.

2.3 Operation Champion

Three Operation Champions have taken place since the last Area Committee meeting:

In July, Operation Champion covered the Bismarcks, Disrealis, Couplands, Flaxtons, Fulhams and Greenmounts area of Beeston Hill. Due to high crime and ASB rates, this neighbourhood was targeted as a repeat area following a similar operation in February. Having learnt lessons from the previous operation, key features of Operation Champion were altered. The focus of the operation was placed upon enforcement action with included for the first time the involvement of HM Customs. During the door knocking exercise, emphasis was placed on gaining information regarding ASB in the area and making referrals to ASBU with the aim of increasing intelligence in the area. The Smoking Service promoted their service and health advice was provided by a local health visitor.

Key results from the July operation were;

- ❑ 9 tonnes of bulky waste removed from the area
- ❑ 70 referrals made to CASAC for target hardening.
- ❑ 71 referrals made to West Yorkshire Fire Service for smoke alarms and home fire safety check.
- ❑ 54 items of graffiti removed from the area.
- ❑ 6 students returned to school following a truancy sweep.

- ❑ 26 known adult class A drug misusers known to live in the area were identified
- ❑ 73 notices were served by DVLA
- ❑ 15 vehicles were clamped or lified during the operation and 18 were removed the following week by DVLA.
- ❑ HM Courts Service made 7 arrests and retrieved £3048 of fines.
- ❑ 110 energy saving light bulbs distributed

The August operation concentrated on the Bodmins area of Middleton. 500 properties across the area received information packs and residents spoke to Champion representatives, giving them the chance to discuss or report any problem areas, noisy neighbours and/or any other information they wanted to put forward. Referrals for both home fire safety checks and CASAC security improvements were taken by the representatives. Free energy efficient light bulbs were also distributed. Civilian warrants had a successful operation collecting £1618 and 5 defendants were arrested. The DVLA served notice on 58 untaxed vehicles of which 19 were due to be removed.

The September operation is currently being planned and will be taking place in Beeston Hill.

2.4 Delegated Functions – Recycling/ Bring Back Sites.

As per the request at the last Area Committee meeting, the Area Management Team have informed all Members of this Area Committee about the procedures for establishing new recycling banks in the area. Members were advised that the relevant service dealing with this matter has informed us of the following:

- the Council can to a degree move existing banks around the area to maximise best use.
- since budgets delegated to Area Committees only cover maintenance of the banks and not capital outlay, extra funding will be needed to enhance/develop new bring sites in the area. Some Area Committees have used their well-being budget to do this, and there are currently proposals to provide other sites funded by the Intensive Neighbourhood Management programme.
- the cost of glass recycling banks at present are £350.00 each + delivery. Paper and Can banks are supplied free by the relevant contractors.
- costs for carrying out enhancement works for a bring back site (screening and concrete pads etc) vary depending on the contractors surveying the location of the proposed site and could potentially be in excess of 10k.

Prior to considering paying for any new bring back sites, Members may want to be aware that proposals on enhanced household collections are anticipated to go to the September 11th Executive Board meeting for consideration.

3.0 INVOLVING COMMUNITIES

3.1 Priority Neighbourhood Development Worker

a) South Leeds Health For All presented a part year report at the March meeting of the Area Committee at which it was decided to continue to commission the post for a second year in 06/07. Since the postholder has now worked a full year since August 2006, a full report written by the worker on the whole 12 months is attached to this report for information.

b) The worker has also provided a forward plan for August 07 to August 08 also attached to this report. Members comments are welcomed on this forward plan following which it is proposed that the Area Management Team works with South Leeds Health For All to revise on the basis of the committees feedback, implement and monitor its application.

c) Since the last Area Committee meeting, the main achievements of this project are as follows:

- Middleton Community Group:- continued help with publicising the meetings (800 flyers delivered) – 20 residents attending July’s meeting; residents met Highways to consider 20mph zone for Sissons; 12 entries to newly formed Middleton in Bloom; residents involved in I Love South Leeds Festival in story making and photography workshops with a view to displaying work at the Grand Festival Finale and to creating a 2008 Calendar.
- Manor Farms:- helped publicise residents group and its meetings; attended meetings; involved in NIP.
- Cottingley:- continued support to Cottingley in Bloom helping monthly action events; 18 ASDA volunteers helped group with flower beds and community garden; Welcome Boards delayed due to planning permission needed; 6 entries to garden competition; help with small grant application for TRACs newsletter which was produced and delivered; assisted inter-generational work on Dulverton Court garden with school; helped organise Summer Fayre – 200 attended.
- Recreations:- involved in NIP steering group; promoted and set up residents group through distributing 1300 flyers – 11 attended.
- Arthingtons:- assisting in setting up NIP
- Other work:- assisting in setting up Belle Isle engagement work, grants advice to Manorfield Hall

3.2 Support to community festivals

In early June the Beeston Festival was helped with officers helping with areas such as health and safety, liaising with licensing and Police and providing general advice throughout the year. There was all day contribution from 9 officers from Area Regeneration and Area Management teams helping with setting up, traffic and stalls including neighbourhood liaison safety. Wardens were present and The signpost service assisted in the children’s area and provided a bouncy castle.

Holbeck Gala had a link with one officer throughout the year providing support and drawing up manuals for health & Safety and licensing and advising on booking of performers, stalls, liaison with Police and arranging for marquees. 7 officers attended on the day to help set up and run things. Neighbourhood Wardens were also present. One officer and their family even baked 200 buns!

Mariner’s Multicultural Day – an officer helped the Mariners organize this event by providing information on performers, advice on funding, press release, help on the day and enabled a Warden to be present.

3.3 Community consultation

At the time of writing this report an initial meeting of Middleton Park Ward Councillors and agencies providing services to young people in Belle Isle Area, has been planned to take place on 6th September. The meeting is aimed at exploring ways of engaging with young people in the area.

3.4 Community centres

Following on from the report submitted to the last Area Committee regarding a draft pricings and lettings policy, information packs have been sent to all registered users of community centres – the information packs provided details about why we need the current policy to change as well as information on the schedule of discounts and charges. Also, after discussions with the Lettings Unit, the implementation of any revised pricing and charging policy wouldn't be put in place until 1st April 2008 – this implementation date had to be revised as lettings are renewed on a six monthly basis, this would also allow time to communicate the changes to users and calculate the new charges for each individual user.

At the last Area Committee meeting, Members raised a query with regards to the budgets that were delegated as part of the Area Function Schedule and reason why some facilities were generating no income at all. Subsequent to the Committee meeting it became apparent that there were some inaccuracies with the data provided in respect of other areas. Nonetheless, the facilities in other areas of the city have been given large efficiency saving targets to cover the lack of income being generated. South Community Centres do have some efficiency saving targets but not as great as those in the other areas. It is acknowledged that the community facilities in South Leeds are operating more efficiently than the some of the other buildings elsewhere in Leeds.

The first meeting of the Inner South Community Centres Sub Committee took place in June. A main task out of this initial meeting is to carry out a mapping exercise to highlight where all community facilities are located. This piece of work will look at all community buildings, not just those owned / managed by the Council.

A meeting was held in July to discuss the provision of an IT Suite at St Matthews Community Centre. This would mean that one room of the facility would be converted into IT provision for the community and no other users would be able to book the room. A business plan has been requested to be produced to outline the need for the provision and how the resource is to be funded. Updates on the progress with this proposed scheme will be provided at future Area Committee Meetings.

4.0 MORE FOR YOUNG PEOPLE

4.1 I Love South Leeds Festival!

This programme of activity took place at various venues throughout the summer months and has now concluded. A full report evaluating the effectiveness of the festival will be produced for the next Area Committee. The report will contain a range of options concerning engagement activity with young people for the summer of 2008.

4.2 The Youth Bus

Following the last Area Committee meeting when Members had approved the improvement plan for the Youth Bus for its second year, the following recommendations have already been acted on:

- Monthly updates on Ward activities have been e-mailed direct to Ward Members. (In July 411 young people were involved with the Youth Bus across inner south and 476 in August).
- Monthly monitoring meetings held with St Luke's Cares and the Area Management Team link officer.
- The Youth Bus' Ward Crews have been reestablished and have been delivering 3 x 2 hour sessions per term time week (1 extra session from last year) plus, a share of 4 hours on a weekend plus, during the summer school holidays, each Ward has received another 2 hour session per week.
- Ward crews are signposting young people to provision where available and liaising with councillors and services/agencies to keep them informed.
- A letter has been issued to agencies informing them of the second year of the Youth Bus' operation and clarifying that St Luke's Cares is managing the bus on behalf of the Area Committee and that it is not St Luke's Care's own bus. The new 'Youth Bus' logo reflects this.
- Unless Ward Members have expressed a preference for the frequency of visiting locations in their ward, St Luke's Cares has arranged the frequency according to their experience and knowledge of the area.

Further work to be done:

- St Luke's to explore the potential role for the Youth Service in supporting or expanding the provision and for other agencies to make use of the bus in its downtime.
- the bus' future sustainability such as exploring future funding alternatives.

If not already carried out Members are reminded that :

- If they wish to influence the next quarter's (Oct to end Dec) timetable, member's views are welcomed to the bus co-ordinator (Jo Sutherland) ASAP in order that arrangements can be made for staff to plan, notices given to young people and specific locations assessed for suitability.
- They can visit the bus either on a drop in basis (advised to ring beforehand in case of changes) or on a regular basis perhaps as part of 'a meet your Councillor surgery' with young people.

Regarding the downtime of the Youth Bus and its use by St Luke's Cares own projects:

As per the request of Members from the last Area Committee meeting, St Luke's Cares has provided a proposal for the use (and charges) of the bus in its downtime. This proposal is attached to this report. The Group Manager at St Luke's has confirmed that they currently do not intend to utilise the bus for any of its own projects and that if they were, they would expect to pay the same charges they are proposing for the voluntary sector outlined in the attached sheet. Members views on this proposal are welcomed.

4.3 Neighbourhood safety work with young people (in the Intensive Neighbourhood Management Areas)

Motor Bike Project

The motor bike project ran by the 2 Neighbourhood Safety Liaison Officers commenced in July. 9 young people are currently completing the project. Referrals were taken from West Yorkshire Police, Signpost, South Leeds High School, St Luke's Cares and the Youth Service. The young people are currently attending one full day a week in order to complete the OCN (Open College Network) Accreditation in Motor Bike Maintenance and Welding course for the older group. The project is taking place at Bumpy in Birstall. When the young people return to school, they will commence sessions on a Wednesday evening 4-6pm. In August, the young people completed the Bronze Bumpy test allowing them to access Bumpy out of the project time at a reduced cost.

Following the summer holiday period the young people will be commencing the road safety element of the project. West Yorkshire Fire Service will be attending a session with the young people to discuss the consequences of motor vehicle theft and arson related incidents. West Yorkshire Police will also host one session. Those 16 and over will be completing their CBT License between Autumn and Christmas.

Consultation has commenced in The Clearings area of Belle Isle to gain feedback from residents regarding proposed environmental improvements. The aim of the planned work is to prevent access by motor bikes onto green space that is currently experiencing high volumes of illegal riding. Consultation is being undertaken by Groundwork who will also be completing sessions with the young people engaging in the project. Environmental improvements are planned to be completed during the Autumn.

4.4 Summer school holiday activities publicity

The Area Management Team provided support for the production of the Summer Chill booklet which listed holiday activities for children and young people throughout South Leeds. 25,000 booklets were printed and distributed to all schools and its pupils, key establishments such as libraries, community centres and One Stop Centres. This year, for the first time, this Area Committee initiated project was funded through Children Leeds.

5.0 REGENERATING AREAS

5.1 Beeston Hill and Holbeck

Work is still continuing at pace on the development of the Outline Business Case for the proposed PFI scheme. It is still intended to submit the OBC by early October and discussions with the responsible central government department have been highly encouraging. One of the key lines of activity taking place at the moment concerns detailed options appraisal of all elements of the scheme. This may lead to some changes from the initial proposals contained within the Expression of Interest.

Due to the unexpected availability of finance, work has started on the evaluation of bringing forward a third phase of possible acquisition and demolition of back to back terraced properties in Holbeck. The affected houses are those remaining houses in the same street block as phase 2 namely, Runswick Street and Terrace. If the option

of acquiring these properties is feasible, subject to Executive Board approval it is anticipated that work will start this financial year.

The Beeston Hill and Holbeck Regeneration Board received a report on the 13th July 2007 concerning the proposed social inclusion strategy linking the BHH area with the regeneration activity taking place in the Holbeck Urban Village. The report sought to address potential divides between the two areas by identifying ways in both areas could work together and benefit from the activity and opportunities afforded by the other area. The report identified 10 key themes where it was possible to develop joint actions over the next two years. A full copy of this report is available from the area regeneration team.

Leeds City Council is putting forward for a national award the South Leeds Intensive neighbourhood management scheme.

5.2 Middleton

Middleton Regeneration Board

A revised action plan and strategic document were presented at the Middleton Regeneration Board on the 12th September. The plan has now been structured into seven key themes and also highlights any cross cutting themes which links into all the main objectives of the action plan. A report was presented to the board providing details on the work being undertaken by South Leeds Area Management Team on pulling together a list of possible capital projects for any potential funding which may become available in the area.

The recruitment process is currently underway to appoint a new Middleton Partnership Manager, as the previous post holder left in July.

Parks and Countryside's work in Middleton

As per the request and queries from Members at the last Area Committee meeting, information has been received from Parks and Countryside regarding their work in Middleton Park on the following points:

- a) An additional allocation of £750k is made up of £250k per year for a 3 year period. As yet no decision has been made as to where or on what the money will be spent, and it is anticipated that further consultation with ward members will be undertaken in the near future by Parks and Countryside service.
- b) Parks and Countryside's projects in Middleton Park ward include:
 - Middleton clearings estate - new access controls due to be installed to try and slow down motorcyclists who ride along the footpath and cause havoc
 - West Grange Green - new access controls due to be installed
 - Darley Avenue motorcycle access controls installed
 - Proposed improvements at Whitehouse Farm allotments subject to securing balance of funding.
 - Proposed improvements in Middleton Park, to include provision of a new play area etc subject to securing balance of funding and continuation of works on site to improve the park in general
 - Commencement of laying out of new POS at the site of the new Sharp lane Development work to include paths, tree planting, play area improvements to sports pitches

- An aspiration include improvements to the Heritage trail.

c) Parks and Countryside will assist, where they can Middleton in Bloom. Contact details have been passed onto the Area Committee's Neighbourhood Worker.

d) Regarding incidents at the skate park site in LS10 at Middleton Sports centre, Parks and Countryside report that whilst some incidents had occurred during the first few weeks the facility had been opened, since then it would appear that things have calmed down and fewer incidents have been reported. However the ramps are scheduled to be removed.

5.3 Local Enterprise and Growth Initiative

Approval has been received from the Local Enterprise and Growth Initiative Boards for South Leeds Health For All to begin work on a detailed proposal for the establishment of a Development Trust. SLHFA have also been given initial approval as have Belle Isle Foundation for work to begin on proposals for Catalyst Centres for the Belle Isle/Middleton areas. These schemes if they are to proceed will form phase two of the programme and will need to form alliances with the Tiger 11 development in Beeston Hill which is in phase 1.

5.4 Regional Competitiveness and Economy Programme

Work has taken place to develop an initial proposal from South Leeds to influence the potential structure of any future Leeds wide programme under the Regional Competitiveness and Economy Programme (the new erdf programme)

The programme is broken down into three priority areas, focusing on promoting innovation, research and design, stimulating and supporting social enterprise and sustainable communities. Mike Johnson has been working with various agencies over the last few weeks to develop a South Leeds submission. At this point the proposals are very general, with a key theme being the need to link up this new programme with existing schemes or prospective initiatives such as the development of catalyst centres under the Legi scheme

5.5 Neighbourhood Improvement Plans - NIPs (see also Priority Neighbourhood Development worker)

The following work has been undertaken in respect of NIPs;

a) Central Middleton Neighbourhood Improvement Plan

Following the report on achievements presented at the last Area Committee, the Middleton Neighbourhood Network has been established. The network will link into the Middleton Regeneration Action Plan and act as a local consultation mechanism that will have an overview on projects or improvements that will be made in Central Middleton. The group will have a direct link to Middleton Community Group and the possibility of having the members of the 'Small Group' of Middleton Community Group become members is being explored.

A final Middleton NIP newsletter was also distributed to each household in the area – the edition summarised improvements which had been made in the area through the work of various agencies as part of the NIP over the last 18 months.

b) Manor Farms NIP

A draft Neighbourhood Improvement Plan for the Manor Farms has been produced. A meeting has been set up for October to develop the plan further and establish how the community are set to get involved with the plan.

c) Arthingtons NIP

The area profile is complete and the first meeting of the steering group will take place in September to identify the key issues in the area.

d) Recreations NIP

A steering group has held several meetings and a draft action plan has been drawn up. A newsletter has been produced and distributed to residents in the NIP area. Three meetings of an informal community group (to be known as Old Holbeck Residents Association) have been held and this has raised a number of local issues which are being addressed.

6.0 SAFER NEIGHBOURHOODS (See also Operation Champion in Cleaner Neighbourhoods)

6.1 Senior Neighbourhood Warden update

Further to the decision of the June Area Committee meeting, a Senior Warden post has been appointed from the existing Wardens operating within Inner South Leeds, on a temporary acting-up arrangement. Dave Fisher was the successful applicant and started in his new role from 20th August 07.

The Area Committee acknowledged at its June meeting that following the Senior Warden appointment individual patches currently covered by the Wardens would need to be revised as appropriate in order to accommodate the appointment. It now appears manageable to have the new Senior Warden, who currently covers largely Holbeck, continue to patrol this area whilst gradually taking on the day to day management of the Wardens. This arrangement has also ensured as smooth and speedy transition as possible for both the new Senior Warden and the area. The situation will of course be closely monitored to ensure the residents of Holbeck are not adversely affected by this additional responsibility and that they continue to receive a good quality service. Members will be informed if there needs to be any major revision of the patches.

6.2 Other Neighbourhood Wardens

There have been a number of staff absences due to illness and annual leave in recent months. The Wardens have been very flexible in responding to the needs of communities by providing limited cover in their colleagues patches. Part of the Beeston Hill area is particularly effected by staff absence and therefore arrangements to provide cover for the area will remain in place at the time of writing. This situation is also being monitored to ensure that residents continue to receive a quality service as best as possible.

6.3 West Yorkshire Police Community Contact Points

Attached is a report to inform Members about West Yorkshire Police's community contact points and to seek Area Committee input into selecting further contact points for the Police (based on an evaluation of good practice).

Members are asked to endorse the current contact points, recommend any other or alternative locations and to support the use of any council premises identified as other contact points Members may suggest. Members may wish to make comment at this meeting and/or make recommendations to their Neighbourhood Policing Team.

7.0 IMPLICATIONS FOR COUNCIL POLICY AND GOVERNANCE

No specific issues are identified

8.0 LEGAL AND RESOURCE IMPLICATIONS

No specific issues are identified

9.0 RECOMMENDATIONS

The Committee is asked to note the contents of this report and specifically:

a) agree, and if appropriate make revisions to the actions contained in the forward plan of the Neighbourhood Development Worker .

b) agree, and if appropriate make revision to the proposal from St Luke's Cares on the downtime use of the Youth Bus.

c) agree, and if appropriate make further recommendations on the proposed arrangements for community contact points suggested by West Yorkshire Police Force.

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END OF FIRST YEAR REPORT
August 2006 to August 2007
By Richard Lancaster
Priority Neighbourhood Development Worker (PNDW)

Introduction

The post of Priority Neighbourhood Worker was established at the end of August 2006, working for the Council's Area Management team. *The project is managed by South Leeds Health for All on behalf of Leeds City Council's Inner South Area Committee which both funded and commissioned this post.*

The key function of the post is to support successful community engagement as part of the Neighbourhood Improvement Plan (NIP) process. This would include supporting community groups and individuals, building capacity in groups and delivering on projects in the NIPs.

NIP's have been completed around the Central Middleton Estate and Cottingley, with the PNDW continuing to support some activity in these areas. *NIP's on the Manor Farms and Recreations have begun, with the PNDW supporting and developing community engagement in these areas. The NIP for the Arthingtons is in the process of development. The PNDW is also supporting the Area Management Team and Area Committee in Belle Isle developing various forums to engage with local councillors.*

Summary of Achievements

Over the last 12 months the PNDW has enabled groups to engage more effectively with the Area Committee, empowering the groups to affect the decision making processes and having effective mechanisms to do this. *Additionally, the PNDW has supported groups in developing and running projects such as Middleton in Bloom and Cottingley in Bloom Garden Competitions.*

Middleton

The development work with Middleton Community Group (MCG) has seen an increase in people attending meetings and a more structured group organisation. This has allowed MCG to be more effective and assisted in developing a closer working relationship with local councillors and agencies, allowing them access to a consensus of local opinion to deal with NIP issues including ASB, housing issues especially around neglected void properties and street cleansing. *Additionally, the group is now able to look at positive actions that they can take in the area such as looking at road calming measures, with the potential for a 20mph zone in the Sissons; beginning to support the development of Middleton in Bloom with a garden competition; developing a calendar with support from I Love South Leeds; and establishing links with other community groups.*

Cottingley

Here the worker has again been able to develop a stronger Cottingley in Bloom group, not just in terms of increasing people attending meetings and events, but also looking at new actions to lift the estate such as new flower beds, baskets around the flats, *completing the Welcome Boards and running a garden competition. Working with Tenants and Residents Association Cottingley (TRAC) has seen newsletters delivered to all homes and help supporting TRAC to produce the newsletter themselves. Other activities have included supporting various grant applications to redevelop the Community Centre Garden;* developing intergenerational work between the school and Dulverton Court. This work has further helped local people and groups to have confidence to once again undertake special events such as organising and running a summer fayre.

Manor Farms

While this has been slow to get off the ground regular meetings of a new group are taking place and a small committee is developing. This provided a wide range of issues that could be included in the NIP including CCTV, tackling antisocial behaviour, environmental issues such as street cleansing and untidy gardens, void properties and a focus on engaging young people. *Presently, funding from Aire Valley Homes Leeds is now available for CCTV cameras on the estate.*

Recreations

Meetings have begun to develop a new community group, with mailings in the area being undertaken by some local residents. A newsletter has been produced and delivered.

ACTIVITY IN MORE DETAIL

Middleton

Growth of the Sissons Tenants and Residents Association (now Middleton Community Group) – this group began in September 2005. It is understood that meetings were attended by a small number of people around 6 or so, no minutes were taken, no agreed or written constitution, mailings were undertaken randomly, difficulties with treasurer role in the group and much of the load was on the chair person. With the arrival of the PDNW in September 2006 the group has been able to develop proper procedures and processes; widened its audience through more mailings; encouraged and supported action by local people such as gaining consensus on proposals for the Sissons Crescent/Road play area and delivery of flyers for meetings.

The group now has

- A new name – Middleton Community Group
- a constitution,
- new treasurer,
- properly minuted meetings

- developed a core committee known as the 'Small Group' allowed group to action specific objectives such as litter bins and traffic calming measures
- new residents are attending each meeting, which now average 20 residents
- enhanced designed flyers and posters
- increased mailings from 300 to 750 flyers around the estate
- engaged several members in delivering flyers
- encouraged members to attend Area Committee meetings
- allowed development of neighbourhood watch in part of the area.
- *A 'small group' that meets with agencies to discuss particular issues such as traffic calming.*
- *Undertaken a photographic and local story project with I Love South Leeds to develop a calendar.*
- *Undertaken the organisation of a Middleton in Bloom Garden Competition*
- *Group has it's own website www.middletoncommunitygroup.co.uk*

Future developments to include

- Encourage more residents to attend group through events and publicity.
- *Involve group in Middleton Community Network (MCN)*
- *Establish group newsletter and/or link with MCN newsletter*
- *Develop further group website.*
- *Produce a calendar for 2008 from the workshops with I Love South Leeds*
- *Ensure traffic calming on Sissons Road progresses*
- *Group to organise 3 clean ups and/or other events including a summer fayre*
- *Develop further the Middleton in Bloom and establish a group of people to run this and extend the garden competition. Have flower tubs around shops.*
- Further small group meetings with specific agencies.

Cottingley

The PNDW arrived on Cottingley towards the end of the NIP process, but has been able to support and develop a range of projects with groups on the estate. The two main groups that have been supported are Cottingley in Bloom and Tenants and Residents Association Cottingley Hall (TRAC).

Cottingley in Bloom has seen an increase in residents taking an active role as compared to when the PNDW arrived

- 6 new residents attend meetings and actively take part
- *Attracted 18 volunteers from ASDA to help the group*
- New treasurer and signatories to the groups bank account
- Small projects such as putting up hanging baskets on the flats has led to a promise of £100 from LSH for 5 more baskets and TRAC also providing £100 for baskets. Total of 18 baskets around the Heights and Towers.

- Developed a wide range of ideas for future projects such as further flower beds, seating and tree planting.
- *Welcome boards agreed design and costings and produced – awaiting planning permission.*
- *Run garden competition*
- *Entered Cottingley Towers and Heights into the Neighbourhood Awards element of Leeds in Bloom – awaiting result.*

The increase in interest with Cottingley in Bloom has helped to encourage some residents to attend TRAC meetings. The PNDW has provided TRAC with a worker to continue actions in the NIP, now that the official period for the NIP has finished. Through TRAC the PNDW has been able to support

- Newsletter – supported 2nd and produced 3rd delivered to all homes. *The group now being supported to undertake the production and delivery of the newsletter.*
- Leafleted flats twice with TRAC and Neighbourhood Watch regarding throwing rubbish out of windows
- *Supported applications to several grant providers for work to Community Centre Garden.*
- Developed intergenerational work between Dulverton Court and Cottingley Primary School.
- *Cottingley Summer Fayre – approx 200 or so people attending. Initial discussions suggest that the fayre should be run again. There also seemed interest from young people in developing a football team.*

Future Actions to include

- Encouraging further resident involvement in TRAC and Cottingley in Bloom through publicity, developing projects and events.
- Develop further Cottingley in Bloom Garden Competition.
- Encourage TRAC to take even greater control of the Cottingley Newsletter. One newsletter produced and do 3 more over next 12 months.
- Have at least one 'community fayre' over the next year.

Manor Farms

The PNDW role has allowed a focal point for developing a new community/residents group and has been able to support the Tenant Participation Officer for Aire Valley Homes Leeds in the area. Initial complications existed around the old residents group, but this has been resolved and the group officially disbanded in the early part of this year. Regular meetings now take place and a small committee is developing.

Future Actions to include

- *Develop a committee and constitution*
- Encourage more resident involvement through events and publicity
- *See the CCTV cameras up and running*

- Produce a newsletter for the Manor Farms
- Have 2 community/social events to 'celebrate' Manor Farms over the next 12 months.

Recreations

Again the role of the PNDW has been to begin to develop a new group for the area covered by the NIP. Only two meetings have taken place so far with local people, but meetings are to be monthly and a name for the group has been decided - 'Old Holbeck Residents Association'. A newsletter has been produced for the NIP area.

Future Actions to Include

- *Encourage further resident involvement through events and publicity*
- *Develop a committee and constitution*
- *Produce 3 more newsletters over the next 12 months*
- *Have 2 community/social events in the NIP area over the next 12 months*

Arthingtons

The NIP is presently under development.

Future Actions to Include

- *Undertake community consultation on main issues*
- *Develop community group and committee for the area*
- *Have at least 1 community/social event in the NIP area in the next 12 months.*
- *Have a newsletter for the area produced.*

Other Activities

The PNDW role has allowed support in other small ways outside of current NIPs such as

- Supporting the voluntary manager at Manor Field Hall
- *Supporting the Area Management Team in developing 'forums' in Belle Isle to encourage better engagement between local councillors and local people and groups. A meeting between youth agencies in the area and councillors is due to be held on 6th September.*
- Providing initial advice to the establishment of a community group in the Leasowes area.
- *Attending local summer galas*
- *Attended Operation Champion events*

Future Actions to Include

- *Further support for voluntary manager at Manor Field Hall*
- *Arrange 2 other 'forum' meetings in Belle Isle for Older People and Tenants and Residents.*
- *Attend summer galas/festivals*

- *Attend appropriate Operation Champions*

Conclusion

The Area Committees development of the PNDW role has, through the NIP programme, provided the direct support required by groups and individuals to sustain their positive involvement in the NIP process and beyond. *The post has been extended for a further year up until end of August 2008.*

The PNDW has undertaken intensive work over the last 12 months in Middleton and Cottingley. Additionally work has commenced on the Manor Farms and Recreations. The NIP for the Arthingtons is under development along with the development of 'forums' in Belle Isle.

There have been some set backs over year such as

- *Middleton – the difficulty of getting some one to help with the secretarial role, which may be due to people feeling that this is a daunting role with minutes and distribution of information?*
- *Cottingley – the disbanding of Neighbourhood Watch group in one area, due to difficulties between the members of the group and police. Also delays in getting the Welcome Boards erected, mainly due to contradictory information about relevant permissions needed from council departments.*
- *Manor Farms – difficulties in developing a committee, although there have been only 5 meetings so far.*

It should be acknowledged that the development of groups into strong, sustainable entities is long term and takes time to establish, especially in areas with a mixed history in terms of agency involvement and where people have become sceptical about changes. Over the last 12 months the main thrust of the PNDW activity has been to concentrate on developing strong groups, which can look forward to sustainability and are ready, with assistance, to organise and run their own celebration events and practical activities such as clean-ups. *It is envisaged that some of the role the PNDW has undertaken with groups in Middleton and Cottingley will be reduced to allow for development work in new NIP areas.*

PRIORITY NEIGHBOURHOOD DEVELOPMENT WORKER

FORWARD PLAN / MILESTONES

August 2007 to August 2008

Generally for each area it is hoped to increase the number of residents involved in the NIP areas. Not just in terms of attending meetings, but also through other events and activities. Based on the present work with groups the following would be my own choice for milestones in the current NIP areas.

Middleton

- Have a member of the group undertake at least some of the secretarial role.
- Produce a calendar for 2008 from the workshops with I Love South Leeds
- Ensure 20mph Zone in the Sissons area progresses
- Group to organise 3 small clean ups and/or other events, including a summer fayre.
- Develop further Middleton in Bloom and establish a group of people to run this and extend the garden competition. Have installed at least 3 large planters around Middleton Circus shops.

Cottingley

- Cottingley in Bloom – develop further the Garden Competition and see other projects undertaken (not including the flower beds around the flats!!).
- Encourage TRAC to take even greater control of the Cottingley Newsletter and have 3 more over the next 12 months.
- Have at least one ‘community fayre’ over the next year.
- Develop a football team for young people on the estate (this came out of the summer fayre, after the football match arranged between police/young people).

Manor Farms

- Develop a committee and constitution
- See the CCTV cameras up and running
- Produce a newsletter for the Manor Farms
- Have 2 community/social events to ‘celebrate’ Manor Farms

Recreations

- Develop a committee and constitution
- Produce 3 more newsletters over the next 12 months
- Have 2 community/social events in the NIP area over the next 12 months

Arthingtons

- Undertake some community consultation
- Develop community group and committee for the area
- Have at least 1 community/social event in the NIP area in the next 12 months.
- Have a newsletter for the area produced.

Other Activities

- Further support for voluntary manager at Manor Field Hall
- Arrange 2 other 'forum' meetings in Belle Isle for Older People and Tenants and Residents. Have a second 'forum' meeting for young people.
- Attend appropriate summer galas/festivals
- Attend appropriate Operation Champions

QUARTERLY BREAKDOWN

Aug 07 to Oct 07

Middleton

- Have a member of the group undertake at least some of the secretarial role.

Cottingley

Manor Farms

- Develop a committee and constitution

Recreations

- Develop a committee and constitution

Arthingtons

- Undertake some community consultation

Other

- Hold first Belle Isle 'forum' meeting around young people

Nov 07 to Jan 08

Middleton

- Produce a calendar for 2008 from the workshops with I Love South Leeds
- Group to organise 1 small clean up and/or other event.

Cottingley

- Cottingley in Bloom – develop further the Garden Competition and see other projects undertaken (not including the flower beds around the flats!!).
- TRAC newsletter
- Develop football team

Manor Farms

- See the CCTV cameras up and running
- Develop a committee and constitution
- Produce a newsletter for the Manor Farms

Recreations

- Produce newsletter

Arthingtons

- Develop community group/committee

Other

- Hold first Belle Isle 'forum' meeting around older people

Feb 08 to April 08

Middleton

- Ensure 20mph Zone in the Sissons area progresses
- Group to organise 1 small clean up and/or other event
- Develop further Middleton in Bloom and establish a group of people to run this and extend the garden competition. Have installed at least 3 large planters around Middleton Circus shops.

Cottingley

- Cottingley in Bloom – develop further the Garden Competition and see other projects undertaken (not including the flower beds around the flats!!).
- TRAC newsletter
- Develop football team

Manor Farms

- Produce a newsletter for the Manor Farms
- Have 1 community/social event

Recreations

- Produce newsletter
- Have 1 community/social event

Arthingtons

- Produce newsletter

Other

- Hold first Belle Isle 'forum' meeting around tenants and residents

May 08 to July 08

Middleton

- Group to organise summer fayre
- Develop further Middleton in Bloom and establish a group of people to run this and extend the garden competition. Have installed at least 3 large planters around Middleton Circus shops.

Cottingley

- Cottingley in Bloom – develop further the Garden Competition and see other projects undertaken (not including the flower beds around the flats!!).
- TRAC newsletter
- Summer fayre

Manor Farms

- Produce a newsletter for the Manor Farms
- Have 1 community/social event

Recreations

- Produce newsletter
- Have 1 community/social event

Arthingtons

- Produce newsletter
- Have 1 community event

Other

- Hold second Belle Isle 'forum' meeting around young people

Mobile Youth Provision Downtime

Firstly may I confirm that all St Luke's Cares has ceased using the provision during its downtime immediately as requested by the Area Committee.

With regard to the Downtime issue as from September I refer to the following timetable which shows availability of the provision highlighted in red. On a monthly basis the vehicle will be available 3 weeks out of 4 on a weekend.

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
8am							
1pm	Shopping fortnightly						
2pm	Team Meeting fortnightly						
3pm	Bus Preparation and Travel						
3.30pm to 5.30pm	Session Team 1	Session Team 1	Session Team 2	Session Team 1	Session Team 2	Team 1 Floating Sessions	Team 2 Floating Sessions
6 to 6.30pm	Half Hour Travel/Comfort Stop etc.						
6.30pm to 8.30pm		Session Team 1	Session Team 2	Session Team 1	Session Team 2		
9pm	Travel and return to base						

Possible ideas for use of the provision

St Luke's have used the provision in the past for the Connexions team, however, this contract does not include funding for this and is unlikely to increase in years to come.

The Youth Service have expressed interest in using the MYP on Monday evening.

Through our Inclusion Project Outer South Schools have expressed an interest in using the provision.

South Leeds CLC have expressed a general interest.

There it is suggested that St Luke's will advertise the use of the provision to external agencies at the following rates:

Statutory Sector/Consultation/Private Sector

etc

Unmanned - £15 per hour
Fully Staffed - £35 per hour
Driver - £25 per hour
Plus all fuel used to be replaced

Voluntary Sector

Unmanned - £5 per hour
Full Staffed - £25 per hour
Driver - £15 per hour
Plus all fuel used to be replaced

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Report of the Chief Community Safety Officer

Report to: Inner South Area Committee

Date: 18th September 2007

Subject: West Yorkshire Police Community Contact Points

Electoral Wards Affected: <input type="checkbox"/> Ward Members consulted (referred to in report)	Specific Implications For: Equality and Diversity <input type="checkbox"/> Community Cohesion <input checked="" type="checkbox"/> Narrowing the Gap <input type="checkbox"/>	
Council Function <input checked="" type="checkbox"/>	Delegated Executive Function available for Call In <input type="checkbox"/>	Delegated Executive Function not available for Call In Details set out in the report <input type="checkbox"/>

Executive Summary

The report provides information on West Yorkshire Police's current community contact points and summarises good practice. It asks area committees to suggest further potential contact points, and to support the use of council premises if these are so identified.

1.0 Purpose Of This Report

The purpose of this report is to inform Members about West Yorkshire Police's community contact points, to seek Area Committee input into selecting further contact points (based on an evaluation of good practice) and to support the use of any council premises so identified.

2.0 Background Information

In line with local government reform, the police are seeking to improve the ways in which they can be contacted by and engage with the public. One aspect of this is the use of "contact points" based in communities rather than traditional police stations. (Note that this is different to police attendance at forums).

3.0 Issues for the area committee

3.1 Appendix 1 is an extract from an internal West Yorkshire Police (county-wide) review of its contact points. The summary indicates best practice. The most important point

is the first one – the contact points should be located where people will go anyway. The arrangements range from the simple to the sophisticated – joint arrangements for sharing premises with other agencies. Some examples include joint surgeries with ward Members.

- 3.2 Appendix 2 provides information on current arrangements (note that these were correct at the time of writing but the most up-to-date versions can be found on the relevant Neighbourhood Policing Team webpage – see <http://www.wypnpt.org/>). Specific information on dates has not been included here; the purpose of the list is not to give the full details of contact points but to start a consideration of locations that may improve on these).
- 3.3 Through their local knowledge, Members may be able to propose other potential contact points or indeed be interested in developing further joint arrangements. Any suggestions from the area committee should be passed to the local Neighbourhood Policing Team, and the committee is asked to endorse the use of those locations as contact points (especially where these are council premises) if the police follow through on its suggestion. Note that the police's capacity to service further - rather than different – points might be an issue.

4.0 Implications For Council Policy and Governance

There are no implications for policy or governance.

5.0 Legal and Resource Implications

There are no legal and resource implications unless council premises are identified and resources requested to enable their use as contact points. In such cases the implications will be an issue for the relevant service and asset management. This report is not seeking funding for contact points from the area committee.

6.0 Conclusions

- 6.1 The use of contact points by the police is part of both the neighbourhood policing and the localization agendas.
- 6.2 West Yorkshire Police have identified good practice as to operating contact points.
- 6.3 Members may be able to identify opportunities for further good contact points within their wards.

7.0 Recommendation

Members are asked to consider this report and identify any further suitable contact points to the relevant Neighbourhood Policing Team, and the area committee is requested to support the use of identified premises for this purpose.

Community Contact Points – Examples of Good Practice (Extract)

A key aspect for Neighbourhood Policing Teams is the opportunity for face-to-face contact with the public to discuss local problems, many of which are suitable for NPT intervention on a problem-solving basis. Community contact points have a vital role to play in this process.

A survey of existing contact points around the force area in March 2006 revealed some inconsistency around the force, in that some NPTs had fixed regular contact points, whereas others had regular or non regular flexible points. At the Quality of Service Commitments Project Board on 21st June 2006, DCC Hodson agreed that as a general principle, all NPTs should have at least one fixed regular contact point per month, to provide some consistency and clarity for members of the community.

Summary of Good Practice

- **“Watering Holes”** – arrange contact points where people would congregate naturally, in areas that are a focal point for the community and that are likely to be visited for other purposes. E.g. regular coffee mornings, supermarkets, libraries. Using supermarkets etc for contact points has often resulted in issues being raised that are not of a local nature, due to visitors not always living in the locality. However, from a public reassurance point of view, it does give the member of the public the satisfaction of having been able to speak to somebody about his or her issue.

Divisions also need to be aware that the positioning of a contact point could preclude certain members of the community from attending. E.g. using church rooms may put off people not of that faith from attending. In Thornton (Bradford North), they have also experienced that where a contact point was based in church rooms, the church was against having computers installed in the premises.

- **Joint initiatives** - contact points that are jointly run with other partnerships tend to be more effective, in terms of being able to suggest and offer solutions to problems raised at the time.
- **If residents won't come to you, go to them** - e.g. a Reassurance Mapping Project on the Rivers Estate at Airedale/Ferry Fryston, Castleford. This is a previous mining community where the residents historically have tended not to engage with the police. The police turned the tables around by knocking on doors and speaking to residents to find out what local problems existed. This was followed up by a proper action plan and an initiative to deal with the problems. Without this the trust gained by the police would have gone.
- **Flexibility with opening times** - most contact points are only open during office hours, but feedback suggests that this excludes many people in employment with regular hours. Some divisions are currently experimenting with opening some contact points in evenings. However the concern is that these hours may then preclude the elderly from

attending. Possibly the solution could be to alternate day time opening and evening opening of some individual contact points. The disadvantage of this is that premises that open in the evenings are harder to find when looking for accommodation to host community contact points.

- Creativity with staffing - in most Divisions, contact points are staffed using primarily PCSOs, to leave Police Officers free to deal with core business. In Bradford Community Safety area and especially in Keighley Division, Inspector Tony Walker set up community contact points staffed by Police Volunteers. The Volunteers receive training on routing enquiries and complaints and so far have fielded many complaints and enquiries, which previously would have gone to Help Desks. A further advantage of staffing the contact points with volunteers rather than PCSOs was that it left the PCSOs free to do proactive community work.
- Publicity – contact points need to be well publicised, particularly those that are not at a fixed point and not held regularly. Different methods of publicising have been used, such as advertising in local papers, force web site, through Neighbourhood Watch schemes etc.

Accommodation - Often the acquisition or leasing of non-police accommodation, or leasing of police accommodation to other partners is involved in the setting up or continuance of any contact points.

Conclusions

The findings of the research to date identify that the organisation does not have a corporate response to the running of Community Contact Points, particularly in relation to maintaining records of visitors to contact points, information obtained and resulting actions.

Community Contact Points are a form of engagement activity. The force has a Community Engagement Policy and work to date has identified that there are varying degrees of engagement activity taking place. What is apparent is that as an organisation, we do not have systems and processes that allow us to capture our engagement and operational activity. We need to be able to audit that activity and to capture 'who, what, why, where, when and how' it takes place. Proposals have been suggested around the development of an information hub to address this problem, linked to recording key individual networks.

Inspector Penny Abson – HQ Community Safety 5/3/07

Current NPT Contact Points

City & Holbeck

Rothwell: Every Thursday between 4pm and 6pm at Rothwell Library, Marsh Street, Rothwell Centre.

Middleton: Every Wednesday between 2.30pm and 4pm at the St George Centre Middleton. Every Thursday between 2pm and 3pm at the Middleton Family Centre at 256-262 Sissons Road Middleton, a joint surgery with the Leeds South Homes housing representative.

Belle Isle: Between 1130am and 1pm every second Monday at the Belle Isle Family Centre (St Barnabus Church, Belle Isle Road).

Methley: Every second Wednesday of the month between 4pm and 6pm at the Methley Community Centre.

Drighlington: On a weekly basis on Saturdays from 1030am to 1130am at the Drighlington Library, Moorland Road, Drighlington.

Gildersome: Every Saturday on a bi-weekly basis from 10am - 12am at the Gildersome Library.

Ardley: Every Wednesday from 12 noon to 2pm at East Ardsley Community Centre, Main Street, East Ardsley.

Morley Police Station: The Morley Police Station Help desk is open from 8am - 8pm every weekday from Monday to Friday, and from 10am - 6pm Saturdays. The Help Desk is closed Sundays.

Officers are available to speak to at the following locations on a weekly basis:

Mondays....3pm to 5pm St Lukes Church Malvern Road **Beeston**

Wednesdays....3pm to 5pm Co-Op Town Street **Beeston**

Fridays...4pm to 5pm St Matthews Community Centre St Matthews Street **Holbeck**

City NPT Contact Points: The HUV contact point takes place each Wednesday between 12pm and 2pm at the Round Foundry Media Centre, David Street.

Pudsey Weetwood

Ireland Wood, Tinshill, Cookridge, Adel & Holt Park: (ASDA at Holt Park).

The police contact point at the stables Adel is being discontinued due to lack of attendance. A new venue for the Adel contact point will be the Adel War Memorial Club.

Horsforth (Morrisons on Town Street): Police contact point between 11am to 1pm.

Yeadon & Rawdon: The Morrisons surgery is held on every Wednesday 11am - 12 noon.

Guiseley: Morrisons, Otley Rd 12 noon - 1pm. Surgeries run on the 1st and 3rd Wednesday of the month.

Otley: every Tuesday at Otley Library, Nelson St, Otley 2pm - 4pm.

Pool: 10am - 12 noon on the fourth Thursday of every month at The Methodist Church Hall,

Bramhope: The Robert Craven Memorial Hall between 10am and 11am.

Armley: Armley One Stop Centre, Town Street, Armley, Thursdays, 10am - 12 noon.
Armley Mosque, Brooklyn Terrace between 2.30pm and 3.30pm.

The Armley Street Wardens Surgery is held on Monday mornings 10 - 10:30am at Wortley Community Centre on Green Lane/Tong Road. PCSOs do not attend this on a regular basis.

The Raynville surgery will be held at Hollbush Primary school.

Bramley: every Tuesday 10am-12pm at the Bramley Housing Office, Town St, Bramley.
The Fairfield Police Surgery will be held once a month at Fairfield Community Centre, Fairfield Terrace.

The Rossfield surgery will be held at St. Peters Church.

There is also a surgery held at Whitecote primary School for parents and local residents.

Pudsey & Swinnow: Pudsey One Stop Shop, Pudsey Town Hall between 10am - 12pm.
A Police Surgery is held at St James' Church.

Tyersal: Tyersal Social Club on Wednesdays between 7pm and 9pm.

Tyersal Road at 7.30pm until 9pm.

Farsley: The Police Surgery is held at Farsley Library.

Calverley & Rodley: Calverley Methodist Church, *Chapel Street*.

Farnley: Police Surgery at Cow Close Library

Police Surgery at St James Church Hall, New Farnley on Thursdays 10am until 12 noon.
Police Surgery at St Michael and all Angels Church Hall on Tuesdays 6pm until 8pm.

Wortley: Police Surgery at St John's Church, *Dixon Lane* Wortley at 5pm to 7pm.

The Gambles: Police Surgery is held between 10am-12noon at the Library on *Heights Drive*

North East Leeds

Wetherby - Town Hall

Wetherby school gate contacts:

St. James Primary 3.00pm to 3.20pm

Crossley St. Primary 3.00pm to 3.20pm

Deighton Gates Primary 3.00pm to 3.20pm

St. Josephs Primary 3.00pm to 3.20pm

Thorner - Parish Centre 10.00am

Victory Hall contact point - Parish council meeting 7.00pm

Aberford 7.30pm

Scholes Community Forum Manor House 9.45am

Barwick & Scholes Parish Council Scholes, Village Hall

Barwick Methodist reading rooms 7.30pm

Scarcroft Village Hall 8.00pm

Boston Spa

Boston Spa Comp school gates 3pm – 3.45pm

Millennium Gardens 11 – 11.45am

Bramham - OAP shelter 4pm -5pm

Clifford - Village Hall 4pm - 5pm

Walton and Thorp Arch at Walton Village Hall 4pm - 5pm, 11am - 12noon

Shadwell parish meetings and contact points 7.15pm – 8.00pm

Collingham with Linton parish meetings and contact points 7.15pm – 8.00pm

North East Inner

Sainsburys, Moor Allerton Centre

Lingfields Open House, Alwoodley

North Call, Cranmer Bank, Alwoodley

Stainbeck Church, Stainbeck Road, Meanwood 1pm - 2pm

Open Door (opposite Allerton Grange High School), 225 Lidgett Lane, Roundhay Monday –

Friday 10am-4pm, Saturday 10am-2pm

Tesco, Roundhay Road

Chapel Allerton Children's Centre (new), Blake Grove, Chapel Allerton 10am-12pm

East Outer

Swarcliffe and Stanks forum at St Gregor's social club

Crossgates Forum at Cross Gates and District Good Neighbours building (opposite Cross Gates Shopping Centre, on Station Road, next to the church)

Halton Moor: Joint surgery with local councillors - Halton Moor One Stop Shop and Halton Library on the first Saturday in every month.

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Originator: John Statham
Tel: x43233

Report of the Strategic Landlord

Inner South Area Committee

Date: 18 September 2007

Subject: Political Nominations to ALMO Area Panels

Electoral Wards Affected:
 Beeston & Holbeck
 City & Hunslet
 Middleton Park

Ward Members consulted
 (referred to in report)

Specific Implications For:

Equality and Diversity

Community Cohesion

Narrowing the Gap

Council Function Delegated Executive Function available for Call In Delegated Executive Function not available for Call In Details set out in the report

Executive Summary

As part of the ALMO review which reduced the number of ALMOs from six to three, 11 Area Panels were created across the city of which one will serve the Inner South area. The Area Panel will cover the City and Hunslet, Beeston and Holbeck and Middleton Park wards. Two elected members who are not part of the main Aire Valley homes ALMO Board are required to be nominated to the Area Panel.

1.0 Purpose Of This Report

1.1 The purpose of this report is to request the Area Committee to nominate two elected members, who are not part of the Aire Valley ALMO Board, to sit on the ALMO Area Panel for the area.

2.0 Background Information

- 2.1 The ALMO review that was conducted in 2006 and came into being from April 2007 reduced the number of ALMOs in the city from six to three.
- 2.2 The reduction in the number of ALMOs meant that the ALMOs were better placed financially but less tenants and elected members would be involved in the running of the ALMOs.

2.3 At the July 2006 meeting of the Executive Board the principle of Area Panels was agreed. It was proposed that these Panels were set up to continue to develop tenant participation in the ALMOs as this had been seen as one of the major successes of the ALMOs in Leeds.

3.0 Main Issues

3.1 Each Area Panel will be made up of six tenants, two local ward members who are not on the main ALMO Board and either a tenant or independent ALMO Board member.

3.2 A report was submitted to the Council's Member Management Committee recommending that Area Panels determined the local ward members to go forward onto the Area Panels.

3.3.1 Once nominated the duty of ward members on the ALMO Area Panels is to work with tenants to fulfill the terms of reference of the Area Panels. These are attached at Appendix 1. At all times the Area Panels will be responsible to the main ALMO Boards. There is no guidance from the CLG on political nominations to ALMO Area Panels and therefore there are no particular methods that have to be adopted.

3.4 In June - July 2007 Area Committees in the city nominated elected Members. South (Inner) Area Committee is the last Area Committee to nominate its elected members. Aire Valley homes cannot constitute an Area panel without its elected members appointed by the Area committee. In June 2008 Aire Valley homes will undergo an inspection by the Audit Commission Housing Inspectorate. Area Panels are a key component in the ALMOs' tenant involvement structure, and therefore a further delay in establishing the Area panels could have an adverse impact upon its inspection.

4.0 Implications For Council Policy and Governance

4.1 None

5.0 Legal and Resource Implications

5.1 None

6.0 Conclusions

6.1 Area Panels are a key component in the new ALMO arrangements in Leeds for building on the development of tenant involvement in the running and management of housing services in their areas.

6.2 The nomination of ward members will complete the set up arrangements of the Area Panels.

7.0 Recommendations

7.1 The Area Committee is requested to nominate two ward members, who are not part of the main ALMO Board, to be members of the ALMO Inner South Area Panel

Appendix 1

Area Panel Terms of Reference

Budget responsibility

- Manage Area Panel budget, approving expenditure relating to:
 - Environmental schemes
 - Community safety schemes
 - Tenant Participation support
 - Tenant consultation
- Be consulted on specifications for contracts such as grounds maintenance and repairs
- Provide nominees for inclusion in tender evaluation exercises

Business Plan and Delivery Plan

- Identify and recommend priorities for inclusion in Company Business Plan and Service Improvement Plan
- Agree local priorities for inclusion in annual local action plan, including actions for continuous improvement on BVKPIs
- Monitor performance on activities
- Monitor expenditure on activities

Tenant Inspection

- Lead an annual Tenant Inspection of local service
- Lead regular tenant input into service monitoring e.g. estate walkabouts

Performance

- Monitor performance of local service by receiving regular reports on:
 - Lettings
 - Empty property turnaround
 - Repairs
 - Rent Collection
 - Complaints and feedback

Tenant Participation

- Support the development of Tenant and Resident Groups
- Manage the registration and audit process for registered tenant groups on behalf of the ALMO and in liaison with the Leeds Tenants Federation who will retain overall responsibility for the registration process.
- Consult with local T&R Groups and other representative groups on local service development
- Develop strategies to ensure inclusion of minority and hard to reach groups
- Negotiate local Compacts
- Operate small grants scheme from Area Panel budget

Tenancy Management

- Be involved in deciding how to enforce tenancy conditions in local area
- Receive regular reports on tenancy enforcement issues e.g. number of NISPs, ASBOs, details of targeted action
- Participate in relevant local partnerships e.g. community safety

Repairs and Improvements

- Agree tenant choice items on improvement programmes
- Participate in Board development of overall capital programme priorities and monitor implementation within local area
- Monitor responsive repairs performance and cost
- Monitor tenant satisfaction with repairs and capital improvements and make recommendations for improvements
- Participate in contract evaluation

Lettings

- Produce and administer Tenant Welcome information and induction/welcome for new tenants
- Analyse lettings information, including reasons for refusal and take action or make recommendations arising from this
- Make recommendations for Local lettings Policies

Tenant Satisfaction

- Monitor tenant satisfaction levels by use of surveys, analysis of complaints and feedback sessions with representative groups
- Recommend changes in service delivery identified through tenant satisfaction analysis

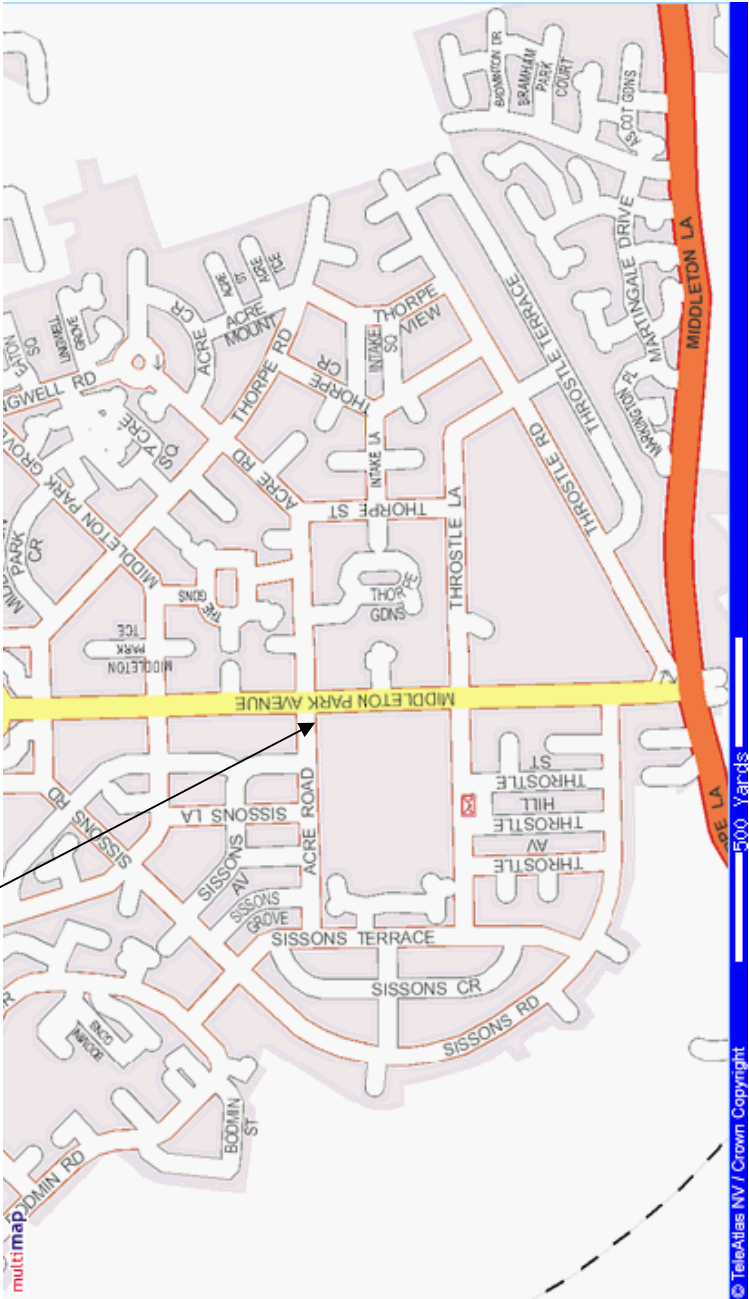
Staffing issues

- Be involved in induction of new staff based in local area
- Recommend changes in staffing levels or staffing designation in support of local service needs
- Nominate representatives for inclusion on recruitment panels where requested
- Agree work plans for local staff where relevant e.g. caretaking teams

Service development

- Be consulted on all policy issues under consideration by the Board
- Make recommendations to the Board for any changes to service policies

Middleton Community Centre, 2 Acre Road, Middleton, Leeds, LS10 4LF



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